



M P A
S I N G A P O R E

MARITIME AND PORT AUTHORITY OF SINGAPORE

PORT MARINE CIRCULAR
NO. 09 OF 2009

19 Jun 2009

Shipping Community
Bunker Surveying Companies

NEW FINANCIAL ASSISTANCE SCHEME FOR BUNKER SURVEYING COMPANIES TO ATTAIN ACCREDITATION CREDENTIALS

1 Bunker surveying companies play an important role in the bunker supply chain. A formal and structured accreditation process will enhance the accountability and professionalism of bunker surveying companies as well as to augment the industry's common goal to strengthen Singapore's bunkering industry. The accreditation scheme for the bunker surveying companies will also raise the standards of surveying practices in tandem with the increasing demands of the bunkering business. Hence, with effect from **1 January 2010**, all bunker surveyors are required to be employed by bunker surveying companies that are accredited under the Accreditation Scheme for Inspection Bodies.

2 The Accreditation Scheme for Inspection Bodies is administered by the Singapore Accreditation Council (SAC). It provides a formal recognition of an inspection body's services for its integrity, competency and reliability. For further enquiries on the accreditation scheme and fee schedule, please contact Mr Leong Yew Fai of SAC at tel. no. 6279 1853 or email: leong_yew_fai@spring.gov.sg.

3 To assist the industry with business compliance cost, MPA is pleased to introduce a new financial assistance scheme for bunker surveying companies. This is in line with our continuous efforts to keep the world's top bunkering port vibrant and competitive. The scheme will grant a one-time 30% financial relief on the assessment fee when they attain their accreditation credentials with SAC.

4 Bunker surveying companies with at least three (3) licensed bunker surveyors under their employment are eligible to apply for the financial assistance scheme.

5 Eligible bunker surveying companies may submit their application to MPA's Marine Services Department to seek reimbursement under the financial assistance scheme. The

application form for the financial assistance is attached as **Annex 1**. The deadline for application is **31 Dec 2009**.

6 For further enquiries on the financial assistance scheme, please contact Ms Caroline Kok at tel. no. 6325 2839 or email: caroline_t_l_kok@mpa.gov.sg.

GERALD LOH
for GROUP DIRECTOR (HUB PORT) / DIRECTOR (PORT)
MARITIME AND PORT AUTHORITY OF SINGAPORE
DID: 6325 2459
Fax: 6325 2804



APPLICATION FOR FINANCIAL ASSISTANCE FOR ACCREDITATION SCHEME FOR INSPECTION BODIES

<p>This form may take you 5 minutes to fill in. You will need the following information to fill in the form:</p> <ul style="list-style-type: none"> - ACRA Business File - Certificate of Accreditation for Inspection Bodies under the Accreditation Scheme - Invoice of the assessment fee for accreditation - Particulars of bunker surveyor(s) licensed with MPA 	<p>You will also need to submit:</p> <ul style="list-style-type: none"> (a) An up-to-date certified true copy of the "Instant Information Service Print Out" from the Accounting and Corporate Regulatory Authority (ACRA). (b) The latest copy of audited financial account of the company making the application. (c) A copy of the Certificate of Accreditation for Inspection Bodies under the Accreditation Scheme issued by the Singapore Accreditation Council (SAC). (d) The certified true copy of the invoice issued by the SAC on the assessment fee for accreditation. (e) Receipt for payment issued by SAC or any evidence on the payment made to SAC.
<p>Please submit the completed Application Form with all other required documents to: Marine Services Department, Maritime and Port Authority of Singapore 7-B Keppel Road, #20-00 Tanjong Pagar Complex, Singapore 089055 Tel: 6325 2839 or 6325 2470 / Fax: 63252804</p> <p>The deadline for application is 31 Dec 2009.</p>	

PART A: Company Data

Name of Bunker Surveying Company:	
Business Registration No.:	
Mailing Address (if different from ACRA):	
Contact Person.:	Telephone No.:
Email Address :	Fax No.:
<p>Is this the first time your company is applying for the financial assistance for the Accreditation Scheme for Inspection Bodies ?</p> <p style="text-align: right;">Yes <input type="checkbox"/> No <input type="checkbox"/></p>	

Part B : Details of Licensed Bunker Surveyors

Particulars of licensed Bunker Surveyors employed under your company's payroll		
Name	NRIC / FIN / WP* Number	Bunker Surveyor Licence Number

i(Note: Please provide details in a separate sheet if the above space is not enough)

Part C : Accreditation Status Information

		For Official Use
Date of Accreditation certification:		
Reference No. of Certificate of Accreditation :		
Accreditation fee paid by the company:		
Date of Accreditation certificate submitted to MPA:		

I declare that

- (a) the information given in this application form and the documents submitted are true to the best of my knowledge and that I have not withheld/distorted any material facts. I understand that if I obtain the financial assistance by false or misleading statements, I may be prosecuted by the MPA and the MPA may, at its discretion, withdraw the financial assistance and recover immediately from my company any amount of the assistance that may have been disbursed; and**
 - (b) the company has not applied or obtained the said financial assistance;**
- This declaration is made under Section 10 of the Maritime and Port Authority of Singapore Act 1996.**

*Signature of Managing Director/
General Manager**

Company Stamp

Name (IN BLOCK LETTERS)

NRIC No.

Date

**(Please delete where not applicable)*

FOR OFFICIAL USE

Financial Assistance- 30% of Accreditation Fee	Checked By	Certified By	Approved By	Disbursement Records
Signature				
Name & Designation				
Date				