



MARITIME AND PORT AUTHORITY OF SINGAPORE

PORT MARINE CIRCULAR  
NO. 12 of 2009

03 September 2009

Shipping and Harbour Craft Community

**PRO-ENTERPRISE INITIATIVE: INTRODUCTION OF TEMPORARY HARBOUR CRAFT PERMIT FOR VESSEL INVOLVED IN AN APPROVED MARINE PROJECT (THCPMP)**

In accordance with Regulation 4 of the Maritime and Port Authority of Singapore (Harbour Craft) Regulations (the 'Harbour Craft Regulations'), every harbour craft used within the port must be licensed. Currently, any harbour craft which is not licensed but intended for temporary use for intra-port transportation of cargo or passengers, or other intra-port activities may apply for a daily Temporary Harbour Craft Permit (THCP) under Regulation 39 of the Harbour Craft Regulations.

2 To facilitate flexibility and short-term deployment of vessels engaged in marine projects, MPA has reviewed our existing regulatory framework<sup>1</sup> and will be introducing a new 6-monthly permit called the Temporary Harbour Craft Permit for Marine Projects (THCPMP). With effect from 1 September 09, owners or agents of such vessels can apply for the THCPMP. Applicants for a THCPMP should note the following:-

---


<sup>1</sup> Revisions have been made to both the Maritime and Port Authority of Singapore (Harbour Craft) Regulations and the Maritime and Port Authority of Singapore (Scale of Dues, Rates and General Fees) Notification to implement the new THCPMP. Copies of the legislative amendments were published in the *Government Gazette* at [www.egazette.com.sg](http://www.egazette.com.sg) on 1 Sep 09. They can be purchased at SNP Retail Outlet: Legal Publishing, 1 Kim Seng Promenade, #18-01/06, Great World City East Tower, Singapore 237441, Tel (65) 6826 9691, Fax (65) 6820 3341, email: [legalpub@snpcorp.com](mailto:legalpub@snpcorp.com).

- The marine project for which the vessel is intended to be deployed must be one that has been approved by the Port Master;
- A vessel granted the THCPMP is only allowed to operate within the approved project area. Vessels that are to be deployed for use outside the project areas should continue to apply for a THCP;
- The vessel must possess valid ship certificates issued by a flag State and insurance acceptable to the Port Master;
- The Port Master may require any of the recognized classification societies to inspect and assess the condition of the vessel to operate at the project area;
- The vessel must be properly manned by a master who possesses a valid Harbour Craft Master Course Certificate;
- Permit fees for the THCPMP are payable at the rate of \$100 per 10 GT or part thereof for a period of 6 months;
- No refund of permit fees for any unused period of the THCPMP will be granted.
- The Port Master reserves the right to vary any existing condition of a THCPMP and to impose additional conditions at any time.

3 Applications for the THCPMP must be submitted to the Port Master on the application form, attached as Appendix 1, via e-mail [osdc@mpa.gov.sg](mailto:osdc@mpa.gov.sg) or facsimile no. 6325-2376. The application will be processed within 3 working days and the approved THCPMP will be issued to the applicant via e-mail or fax. Please note that this service is currently not available through the Marinet and that over-the-counter applications will not be accepted at OSDC.

4 Any queries relating to this circular should be directed to Mr Chiang Joo Jo at Tel: 6325-2480 or Ms Puva at Tel 6325-2589.

LEE CHENG WEE  
PORT MASTER  
MARITIME AND PORT AUTHORITY OF SINGAPORE

 <b>M P A</b> SINGAPORE	<b>THCPMP SERIAL NO:</b> <input type="text"/>
<p align="center"><b>APPLICATION FOR A TEMPORARY HARBOUR CRAFT PERMIT TO USE VESSEL INVOLVED IN MPA APPROVED MARINE PROJECT (REGULATION 4 OF THE MARITIME AND PORT AUTHORITY OF SINGAPORE (HARBOUR CRAFT) REGULATIONS 1997)</b></p> <p align="center">(Application is strictly by fax or e-mail to MPA One-Stop Document Centre)</p>	
<p>This Form may take 10 minutes to fill in.</p> <p>You will need the following information to fill in the Form.</p> <ul style="list-style-type: none"> <li>• Vessel Particulars</li> <li>• Project Information</li> </ul>	<p>Please submit the completed Form at least 3 working days before commencement of operation to:</p> <p><b>MPA One-Stop Document Centre</b>          Fax No : 6325 2376          Email: <a href="mailto:osdc@mpa.gov.sg">osdc@mpa.gov.sg</a>          Enquiries Tel: 6325 2373 / 75</p>
<p align="center"><b>Permit Fee is \$100/- per 10 GT or part thereof valid for 6 months</b></p>	
<p><b>Part I - Particulars of vessel (for all ships)</b></p> <p>Vessel Name : _____ GT : _____ Flag : _____</p> <p>Vessel Type : _____ Arrival Date/Time : _____</p>	
<p><b>Part II – Marine Project Information</b></p> <p>Project Title: _____</p> <p>Port Marine Notice Number: _____ Marine Project Area: _____</p> <p>Operation Period From (Date/Time): _____ to (Date/Time): _____</p>	
<p><b>Part III - Declaration</b></p> <p>In consideration of MPA granting this permit, I, _____ I/C No _____ ,</p> <p>hereby declare that the vessel has valid ship's certificates and documents to operate within the port, and is properly manned by Master _____, IC No/PPT No _____, who possesses a valid Harbour Craft Master Course Certificate / Port Limit Special Grade (Deck) Officer Course Certificate.</p> <p>I undertake to submit any certificates and documents whose last record status with MPA has expired or changed for updating upon the request of MPA.</p> <p><b>Please debit the Permit Fees to my company's MPA Account No:</b> _____</p> <p>Name of Company : _____</p> <p>Address : _____</p> <p>Telephone/Fax Number : _____/_____</p> <p>_____ Date of Application : _____</p> <p align="center">Signature of Representative &amp; Company stamp</p>	
<p><b>Part IV (FOR OFFICIAL USE)</b></p> <p><b>Permit Approved / Rejected*</b></p> <p><b>Reason for Rejection:</b> _____</p> <p>This permit is issued In accordance with Regulation 39 of The Maritime and Port Authority of Singapore (Harbour Craft) Regulations 1997.</p> <p>Fee Paid : \$ _____ Bill No : _____ Date of Bill : _____</p> <p>_____ for PORT MASTER _____ Date of Approval</p>	
<p>* The Port Master reserves the right to vary any existing condition of a THCPMP and to impose additional conditions at any time.</p>	