



MARITIME AND PORT AUTHORITY OF SINGAPORE

Shipping Division
 460 Alexandra Road, 21st Storey, PSA Building,
 Singapore 119963.
 Fax : 63756231, Telephone: 63756224
 E-mail: Mmo_MPA@mpa.gov.sg

APPLICATION FOR THE ISSUING OF CERTIFICATE OF ENDORSEMENT TO HOLDER OF FOREIGN CERTIFICATE OF COMPETENCY

Note: This form will take an estimated 5 to 10 minutes to fill in, provided you have the necessary supporting information ready. The necessary supporting information you will need includes:

- 1) Passport size photos (2 copies) - facial front view and applicants' name to be indicated at the reverse side of the photos
- 2) Photocopy of certificate of competency and endorsement
- 3) Photocopy of Medical Fitness Certificate.
- 4) Original copies of authentication letter from the issuing authority or printout from website

Application should be made at least 10 days before applicant is scheduled to sign-on the vessel together with the necessary documents. Application may be made vide Marinet, in person or by post to the Shipping Division, Maritime and Port Authority of Singapore (MPA) located at 460 Alexandra Road, 21st Storey, PSA Building, Singapore 119963 with the appropriate fee (\$18/- per application – subject to revision). For further information, please refer to Marine Circular No. 8 and 13 of 2001.

PART A: *NAME OF VESSEL: _____.

S/NO	NAME OF OFFICER AS SHOWN IN HIS/HER CERTIFICATE OF COMPETENCY	NATIONALITY	DATE OF BIRTH	CERTIFICATE NUMBER, GRADE /ISSUING AUTHORITY/DATE OF ISSUE AND EXPIRY	FOR OFFICIAL USE ONLY CERTIFICATES AUTHENTICATED DATES

PART B:

I declare that the particulars contained in this application are correct. I also declare that:

- (a) the Master, Chief Mate, Chief Engineer officers or Second Engineer officers (management-level) have an appropriate knowledge of Singapore maritime legislation relevant to the functions they are permitted to perform; and
- (b) the authentication letters for the above-mentioned officers are received directly from the issuing authorities or printed directly from the issuing authorities' websites.

Company name & stamp, Signature of *Owners/Agents/ & Date Stamp

Contact Person : _____

Telephone No.: _____ Fax No or Email.: _____

Mode of collection **By Hand at (OSDC) (to Collect on _____)**

By Post : Mailing Address _____


PART C : FOR OFFICIAL USE ONLY:

Official Receipt No: _____

Acknowledgement Receipt of COE: _____ Date _____
 (Name & Signature)

*Delete whichever is appropriate.

Application received on _____.
 Pending the issuance of the Certificate of Endorsement, the seafarer/s mentioned is/are allowed to serve on board Singapore registered ships for a period not exceeding 3 months in accordance with STCW Reg.I/2(5).
 Valid till _____.



Maritime & Port Authority of Singapore