



MARITIME AND PORT AUTHORITY OF SINGAPORE

PORT MARINE CIRCULAR
NO. 07 OF 2024

26 Aug 2024

Harbour Craft Community

LAUNCH OF THE DIGITAL HARBOUR CRAFT MANNING LICENCE

This Port Marine Circular serves to inform the harbour craft community that the Maritime and Port Authority of Singapore has launched the Digital Harbour Craft Manning Licence from 1 September 2024.

2 The Digital Harbour Craft Manning Licence will serve as an alternative official identification document for holders of the Singapore Harbour Craft Manning Licence.

3 With the introduction of the Digital Harbour Craft Manning Licence, the issuance of physical licence cards will cease from 1 September 2024. Existing holders of the physical licence cards may continue to use them or their digital licences.

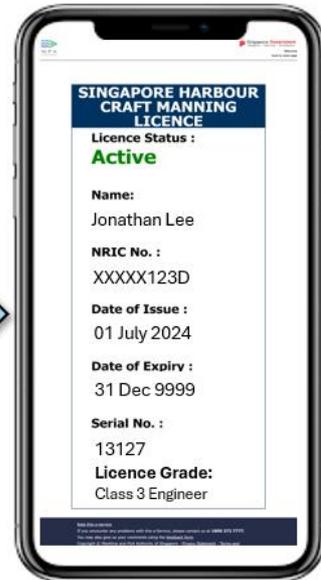
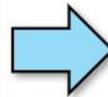
4 Holders of the Digital Harbour Craft Manning Licence will enjoy greater convenience and faster access to their licence details. New applicants will also save time as they do not need to wait for their physical licences to be printed and issued.

5 Holders can access information on the validity of their licence by scanning the QR code on the digital licence. A reference of the digital licence and the QR code can be found in **Annex A**. Details on how to access the digital licence and the FAQs can be found in **Annexes B and C** respectively.

6 Should you have any further queries, please contact Marine Licensing and Permits department (MLP) at Tel: 1800 272 7777 or email us at mlp@mpa.gov.sg.

CAPT CHONG JIA CHYUAN
PORT MASTER
MARITIME AND PORT AUTHORITY OF SINGAPORE

ILLUSTRATION OF DIGITAL SINGAPORE HARBOUR CRAFT MANNING LICENCE AND QR CODE



VIEWING OF DIGITAL LICENCE – SINGAPORE HARBOUR CRAFT MANNING LICENCE

[Note: The digital licence will only be available if you have a photograph. Otherwise, you will be required to update your particulars with your photograph before you will be able to view the digital licence.]

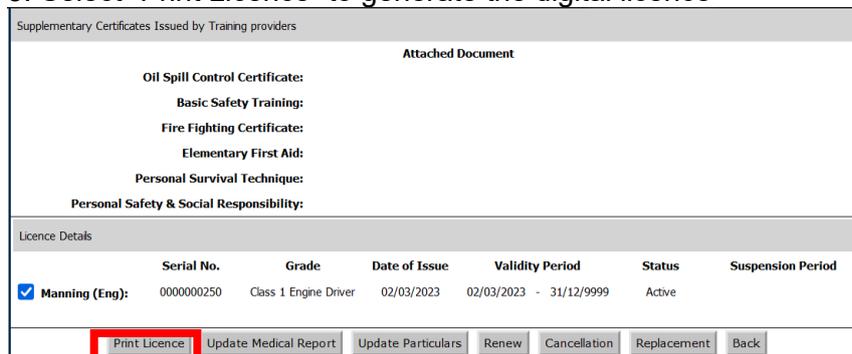
1. Log in to digitalPORT (CORPPASS/SINGPASS/Login with digitalPORT@SG Account)



- 2. Select Licences Tab,
 - a) Manning Licences
 - b) Enquiry and Updating of Manning Licence
- *Search for crew name if applicable



3. Select "Print Licence" to generate the digital licence



Frequently Asked Questions (FAQs)

1. WHAT IS THE APPLICATION PROCESS FOR THE DIGITAL MANNING LICENCE?

- **New applicants (with Singpass/Corppass) –**
 - No change in procedure
 - Apply through digitalPORT@SG and follow procedure to obtain digital licence.
 - \$20 application fee is applicable.
- **For existing active Manning Licence holders with Photo –**
 - An option is provided in digitalPORT@SG for you to print/save the digital licence.
 - No additional fee is involved.
- **For existing active Manning Licence holders without Photo –**
 - Access to digitalPORT@SG - *Enquiry and Updating of Manning Licence*
 - Proceed to upload new photo. Once approved, applicant can print/save the digital licence.
 - No additional fee is involved.
- **For existing active Manning Licence holders who wants to change their photo –**
 - Access to digitalPORT@SG – *Application for replacement/renewal/cancellation of Manning Licence.*
 - Follow the replacement procedure.
 - Replacement fee applies.

2. CAN MANNING LICENCE USERS OPT FOR PHYSICAL CARD INSTEAD?

- No, we will cease the issuance of physical card with effect from 1 September 2024. All manning licences will be digital.

3. WILL THE DIGITAL MANNING LICENCE BE AVAILABLE IN THE SINGPASS APP?

- No, the digital manning licence will not be available in the Singpass app. It can only be accessed and managed through digitalPORT@SG.