



MARITIME AND PORT AUTHORITY OF SINGAPORE

PORT MARINE NOTICE
NO. 46 OF 2025

11 April 2025

Shipping Community
Harbour Craft Community
Pleasure Craft Community

Immigration Clearance for Arriving Sea Crew On Vessels

1 The Immigration and Checkpoints Authority (ICA) has issued a reminder (see attached) on the need to comply with the requirements and conditions of the immigration clearance for arriving sea crew on vessels.

2 For any clarification needed on immigration clearance-related matters, please reach out to ICA by scanning the QR code given in the attached reminder.



CAPT CHONG JIA CHYUAN
PORT MASTER
MARITIME AND PORT AUTHORITY OF SINGAPORE



09 April 2025

Reminder on Immigration Clearance for Arriving Sea Crew on Vessels

This circular serves to remind the shipping community on the requirements for immigration clearance of arriving sea crew on vessels.

2 Crew with In-Principle to Land (IPL) seeking to enter Singapore must present themselves for arrival clearance at ICA sea checkpoints¹ or the gazetted marinas² upon their first entry into Singapore. They must also possess a recognised and valid travel document (including a valid visa, if applicable).

3 Crew must submit their SG Arrival Card (SGAC) applications within three (3) days (including the day of arrival) before reporting to the ICA sea checkpoints¹ or the gazetted marinas² to avoid unnecessary delays during immigration clearance. The issuance of e-Landing Pass/e-Special Pass remains subject to prevailing immigration entry requirements. More information on the entry requirements can be found via www.ica.gov.sg/enter-transit-depart/enteringsingapore.

4 Crew with Not to Land (NTL) must remain onboard their vessels at all times and must not disembark during the vessel's stay in port, as required under Section 24 of the Immigration Act 1959. Shipping companies including agents, ship owners, charterers and masters must inform crew of their NTL status and to put in place measures to deter them from disembarking from their vessels.

5 Sea crew under NTL status wishing to seek shore leave/sign-off must apply for their NTL status to be uplifted by ICA before they can disembark from their vessels. To do so, the shipping agents, masters, owners or charterers shall write to ICA CREW Administrator (by scanning the QR code appended below) to seek approval before they could proceed for clearance.

6 In addition to the above, all sea crew mentioned above (i.e. IPL, NTL with approval etc.) shall report to ICA sea checkpoints¹ or the gazetted marinas² via **sea route** for the issuance of e-Landing Passes/e-Special Passes. Crew must submit their SG Arrival Card (SGAC) applications before reporting. The issuance of e-Landing

¹ Sea Checkpoints include Marina South Pier, West Coast Pier, Singapore Cruise Centre, Marina Bay Cruise Centre, Tanah Merah Ferry Terminal, Keppel Entrance Crew Clearance Office, Pasir Panjang Crew Clearance Office, Sembawang Gate, Jurong Fishery Port, Tuas Port Crew Office, and Jurong Port Main Gate Crew Clearance Office

² The gazetted marinas for immigration clearance are the One Degree Fifteen Marina and Raffles Marina.

Pass/e-Special Pass remains subject to prevailing immigration entry requirements. More information on the entry requirements can be found via www.ica.gov.sg/entertransit-depart/entering-singapore.

7 Please note that sea crew and their shipping agents/masters/owners/charterers would be liable for prosecutorial actions for any breaches of conditions under the Immigration Act 1959 or the Regulations. The shipping agents/masters/owners/charterers would also face suspension or revocation of their CREW accounts and/or to be fined for breaching the conditions of the security bonds.

8 We seek your understanding and look forward to your cooperation in adhering to the above conditions and requirements of immigration clearance of arriving sea crew vessels.

9 Thank you.



AC LEE TECK SENG
DEPUTY COMMANDER (OPERATIONS)
INTEGRATED CHECKPOINTS COMMAND (SEA)
IMMIGRATION & CHECKPOINTS AUTHORITY