



MARITIME AND PORT AUTHORITY OF SINGAPORE

PORT MARINE NOTICE
NO. 05 OF 2026

08 Jan 2026

Shipping Community
Harbour Craft Community
Pleasure Craft Community

NOTICE ON IMMIGRATION CLEARANCE REQUIREMENTS FOR SEA CREW AND PASSENGERS AT SINGAPORE PORTS

Please be informed that the Immigration & Checkpoints Authority (ICA) has issued a notice on immigration clearance requirements for sea crew and passengers.

2 For further details, please refer to ICA's notice dated 08 Jan 2026 in **ANNEX**. You may submit a general enquiry in FormSG via the link (<https://go.gov.sg/vesselandcrewmatters>) or the QR code below on immigration matters relating to sea crew and passengers.



CAPT CHONG JIA CHYUAN
PORT MASTER
MARITIME AND PORT AUTHORITY OF SINGAPORE



ICA Building
10, Kallang Road #08-00
Singapore 208718
(Next to Lavender MRT Station)
<https://www.ica.gov.sg>

08 January 2026

NOTICE TO SHIPPING COMMUNITY / HARBOUR / PLEASURE CRAFT COMMUNITY

Immigration Clearance Requirements for Sea Crew and Passengers at Singapore Ports

This notice informs the maritime community of recent incidents where sea crew members and/or passengers exited Ports premises without obtaining immigration clearance at Immigration & Checkpoints Authority (ICA) crew offices¹ located within the port premises. ICA takes a serious view of such incidents and will not hesitate to take enforcement action against any party found to have contravened the Immigration Act and its subsidiary legislation.

2 Sea crew members and/or passengers without official duties or valid reasons for disembarkation are required to remain on board their vessels. For exceptions, such as medical emergencies or any other exigent circumstances requiring sea crew members and/or passengers to disembark, ICA must be informed immediately, without fail.

3 Sea crew members and/or passengers must be in possession of valid travel document (i.e. International Passport) and visa (if applicable) before proceeding for immigration clearance. Upon disembarkation from vessels berthed at port premises (e.g. Tuas Port / Keppel / Pasir Panjang / Brani / Jurong Port), these sea crew members and/or passengers **MUST** proceed directly to ICA crew offices (refer to **Annex**) for immigration clearance and security checks.

4 ICA strongly encourages shipping companies (including agents), ship owners, charterers and masters to establish robust internal procedures to ensure proper oversight of the movement of sea crew and passengers under their charge when seeking immigration clearance prior to entry and/or departure into Singapore via port premises. These procedures should include the provision of clear and specific instructions, including specific locations of ICA Crew Offices, to ensure that sea crew members and passengers report to the correct facilities for immigration clearance before entering or departing Singapore through port facilities. Such measures will help prevent inadvertent non-compliance with immigration requirements.

5 Please note that any attempt to exit a port or loiter within port premises without proper immigration clearance constitutes an offence under the Immigration Act and will be dealt with accordingly.

6 Thank you.

Yours sincerely,

PHUA CHIEW HUA
COMMANDER (COASTAL)
INTEGRATED CHECKPOINTS COMMAND (SEA)
IMMIGRATION & CHECKPOINTS AUTHORITY

¹ Tuas Port Crew Office, Pasir Panjang Crew Office, Keppel Crew Office, Jurong Port Crew Office, Jurong Fishery Port Crew Office and Sembawang Gate Crew Office.

ANNEX – ICA CREW OFFICE (PORTS)

Crew Office	Operating Hours	Contact Number
Tuas Port (TP)	24 hours daily	Tel: 6518 3413 HP: 9643 4153
Pasir Panjang (PP)	24 hours daily	Tel: 6778 1174 / 6773 8235
Keppel Entrance (KE)	1000 – 2200 hours daily	Tel: 6324 5021 / 6324 5022 HP: 9088 6844
Jurong Port Main Gate (JPMG)	1000 – 2200 hours daily	Tel: 6267 5003 HP: 9727 9750
Jurong Fishery Port (JFP)	2200 – 1000 hours daily	Tel: 6267 5002 HP: 9627 7561
Sembawang Gate (SG)	0800 – 2200 hours daily	Nil