



MARITIME AND PORT AUTHORITY OF SINGAPORE

PORT MARINE CIRCULAR
NO. 10 OF 2013

7 Oct 2013

Shipping Community

CLASSIFICATION AS SHIPYARD OR OFFSHORE MARINE FACILITY FOR THE PURPOSES OF PORT DUES

Under the revised port dues structure, Category 3 and Category 4 port dues rates may be granted to vessels calling at shipyards and offshore marine facilities for specified purposes respectively.

2 New facilities that wish to be considered as a shipyard¹ or offshore marine facility² for the purposes of concessionary port dues will need to complete the application form at [Annex A](#) incorporating the following:

- (a) Documentary proof (such as Memorandum and Articles of Association and recent ACRA printout) that (i) shipyard and/or (ii) offshore marine activities are included as business activities of the company; and
- (b) Indicate the company's latest audited annual total revenue (with a copy of the latest audited annual financial statements showing this) and estimated annual revenue from (i) shipyard and/or (ii) offshore marine activities.

3 The completed form together with the necessary documents should be submitted to:

Maritime and Port Authority of Singapore
7B Keppel Road #19-07/09
Tanjong Pagar Complex Singapore 089055
Attn: Capt Charles Alexandar De Souza, Controller (PEL)

4 For any queries or clarifications, please contact:

Name	Email	Telephone
Capt Charles Alexandar De Souza	Charles_Alexandar_De_Souza@mpa.gov.sg	DID: 6325 2420 HP: 9827 7525

¹ A shipyard location refers to a place or facility that is used for the construction, reconstruction, repair, refitting, finishing or breaking up of ships.

² An offshore marine facility refers to a place or facility that is used for offshore oilfield services such as manufacturing, engineering, repair, and maintenance of systems, equipment and supplies to support the marine oil and gas industry's exploration, development and production activities.

5 Thank you.

DAKNASHAMOORTHY GANASEN
DEPUTY PORT MASTER
MARITIME AND PORT AUTHORITY OF SINGAPORE

ANNEX A



APPLICATION FORM

CLASSIFICATION AS SHIPYARD OR OFFSHORE MARINE FACILITY FOR THE PURPOSES OF PORT DUES

This form may take you 20 minutes to complete.

You will need the following information to complete the form:

- The company's Memorandum and Articles of Association (M&AA);
- A recent Accounting and Corporate Regulatory Authority (ACRA) printout of the company; and
- The company's latest audited annual financial statements.

1. To assist us to evaluate your application, please provide the information requested. If space is insufficient, a separate sheet may be used.
2. All information given will be kept confidential.
3. For any queries or clarifications, please contact:

Name	Email	Telephone
Capt Charles Alexandar De Souza	Charles_Alexandar_De_Souza@mpa.gov.sg	DID:6325 2420 HP: 9827 7525

4. The completed form together with the necessary documents are to be submitted to:

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ANNEX A

PART I: COMPANY DETAILS

Details	Please provide
Name of Company	
Mailing Address	
Contact Person	
Position of Contact Person ¹	
Telephone Number	
E-mail Address	
Fax Number	

PART II: WATERFRONT FACILITY DETAILS

#	Facility Address and land lot number	Lease Period	Leased From	Occupied By
1	Please provide the full facility address, including postal code as well as the land lot number as issued by JTC/SLA/others (Please specify)	Please provide lease commencement and expiry date, in the format dd/mm/yy to dd/mm/yy	JTC/SLA/ Others (Please specify)	Company name (s)
2				
3				
4				

¹ Maritime and Port Authority of Singapore may contact the person with regard to the Company's declaration.

ANNEX A

PART II: REVENUE DETAILS

“Shipyard” refers to a place or facility that is used for the construction, reconstruction, repair, refitting, finishing or breaking up of ships; and

“Offshore marine facility” refers to a place or facility that is used for offshore oilfield services such as manufacturing, engineering, repair, and maintenance of systems, equipment and supplies to support the marine oil and gas industry’s exploration, development and production activities.

Based on Latest Audited Financial Statements of Company(s) occupying the Waterfront Facility	Ref	Amount (S\$)	Please Indicate Reference to Audited Financial Statements
Financial Year : <u>FY_____</u>			
Revenue from shipyard activities	(A)		
Revenue from offshore marine activities	(B)		
Revenue from other activities	(C)		
Total Revenue	Sum of (A to C)		

PART III: PROVISION OF DOCUMENTS

Please check that the following items have been attached:

#	Checklist
1	Memorandum and Articles of Association (M&AA)
2	A recent Accounting and Corporate Regulatory Authority (ACRA) printout of the company
3	The company’s latest audited annual financial statements.

ANNEX A

PART IV: DECLARATION

I declare that the information given in this application form and the relevant documents provided are correct and up-to-date to the best of my knowledge and belief. I declare that every document submitted pursuant to this application is true and genuine and I have no reason to believe that any document has been forged or fabricated. I agree to inform MPA as and when there are any changes to the above information provided.

Signature of Company CEO

Date

Name in Block Letters

Company Stamp