



MARITIME AND PORT AUTHORITY OF SINGAPORE

PORT MARINE NOTICE
NO. 116 OF 2023

23 Nov 2023

Shipping Community
Harbour Craft Community

**ADVANCE IMMIGRATION CLEARANCE (AIC) FOR ARRIVING SEA CREW ON
VESSELS**

Applicable to: Shipping agents, charterers, owners, ship masters and sea crew.

1 The Immigration and Checkpoints Authority (ICA) has issued a reminder (see attached) on the need to comply with the requirements and conditions of the Advance Immigration Clearance (AIC) in respect of AIC In-Principle To Land (AIC-IPL) or AIC Not To Land (AIC-NTL) for arriving sea crew on vessels.

2 For any clarification needed on AIC-related matters, please reach out to ICA by scanning the QR code given in the attached reminder.

CAPT CHONG JIA CHYUAN
PORT MASTER
MARITIME AND PORT AUTHORITY OF SINGAPORE



Date: 23 November 2023

Reminder on The Advance Immigration Clearance (AIC) for Arriving Sea Crew

Currently, arriving sea crew on vessels are granted with either Advance Immigration Clearance (AIC) in the form of AIC In-Principle To Land (AIC-IPL) or AIC Not To Land (AIC-NTL).

2 Crew with AIC-IPL who are seeking shore leave/sign off must report to either the ICA checkpoints at Marina South Pier, West Coast Pier, Jurong Fishery Port or designated ICA Crew Clearance Offices for the issuance of e-Landing Passes/e-Special Passes. Crew must also possess a recognised and valid travel document (including a valid visa, if applicable). Crew must submit their SG Arrival Card (SGAC) applications before reporting to the ICA checkpoints or ICA Crew Clearance Offices. Notwithstanding these, the issuance of e-Landing Pass/e-Special Pass would be subject to prevailing immigration entry requirements. More information on the entry requirements can be found via www.ica.gov.sg/enter-transit-depart/entering-singapore.

3 For crew with AIC-NTL status, they must remain onboard their vessels at all times as required under Section 24, Chapter 133, of the Immigration Act. Shipping companies including agents, ship owners, charterers and masters are strongly encouraged to put in place measures to deter crew who are on NTL status from disembarking from their vessels. Sea crew under NTL status who wish to seek shore leave/sign-off must apply for their NTL status to be uplifted by ICA before they can disembark from their vessels. To do so, the shipping agents, masters, owners or charterers shall write to ICA CREW Administrator (by scanning the QR code appended below). With the approval, sea crew shall report to ICA checkpoints at either Marina South Pier, West Coast Pier, Jurong Fishery Port or designated ICA Crew Clearance Offices for the issuance of e-Landing Passes/e-Special Passes. Crew must submit their SG Arrival Card (SGAC) applications before reporting to the ICA checkpoints or ICA Crew Clearance Offices. Notwithstanding these, the issuance of e-Landing Pass/e-Special Pass would be subject to prevailing immigration entry requirements. More information on the entry requirements can be found via www.ica.gov.sg/enter-transit-depart/entering-singapore.



<https://go.gov.sg/vesselandcrewmatte>
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4 Please note that sea crew and their shipping agents/masters/owners/charterers would be liable for prosecutorial actions for any breaches of the AIC-IPL or NTL conditions under the Immigration Act. The shipping agents/masters/owners/charterers may also face suspension or revocation of their CREW accounts.

5 We seek your understanding and look forward to your cooperation in adhering to the above conditions and requirements of AIC.

Thank you.

LEE TECK SENG
DEPUTY COMMANDER (OPERATIONS), COASTAL COMMAND
INTEGRATED CHECKPOINTS COMMAND (SEA)
IMMIGRATION & CHECKPOINTS AUTHORITY