



**MARITIME CLUSTER FUND
TRAINING@MARITIME SINGAPORE - SHORT COURSES
APPLICATION FORM**

- This form may take you 5 minutes to complete.

Course Title: _____

Course Provider: _____

Course Dates: _____

Name of Employee/Applicant (as per NRIC)	Designation	SC / PR *	NRIC No.	Course Fee Before MCF Grant (Excludes GST)

*Please indicate "SC" if applicant is a Singapore Citizen, "PR" if applicant is Singapore Permanent Resident

Business Entity Name: _____

Business Registration (ACRA) No.: _____

Contact Person: _____
(for company-sponsored employees)

Email Address: _____
(for company-sponsored employees)

Tel No.: _____
(for company-sponsored employees)

Home or Mobile No.: _____
(for self-sponsored applicant)

Personal Email Address: _____
(for self-sponsored applicant)

Home Address: _____
(for self-sponsored applicant)

1. **I, the course participant /we, the employer of the course participant DECLARE** that all statements made by me on this form are correct. I/we acknowledge that it is an offence to furnish false or misleading information to MPA.
2. **I/we DECLARE** that I/we have not applied for or received any other forms of financial assistance administered by any government bodies for this course, with the exception of SkillsFuture Credit or SkillsFuture Enterprise Credit (SFEC)².
3. I/we consent to MPA disbursing the Training Grant to the Training Service Provider, which shall be applied by the Training Service provider towards subsidising the course fee payable by me/us to the Training Service Provider.
4. In the event that I/we are found to have furnished any inaccurate or false information or submitted any false declaration or willfully suppressed any material fact, MPA will withdraw its training grant for the course, and I/we will be responsible to pay the Training Service Provider, the full course fees.

Signature¹ _____
Name: _____

Designation: _____

Eligibility Criteria:

Important notes on eligibility and funding criteria:

1. Approvals of training grants are granted at MPA's sole discretion.

¹ For company-sponsored employees, this application form must be signed by an authorized representative of the management (other than the course attendee) in the business entity/organisation.

2. The Training Grant shall be disbursed to the Training Service Provider only if the course attendee has met the following eligibility criteria:
- i. The training grant is to be used only towards payment of course fees for MCF-approved courses and for no other purposes (including but not limited to payment for any event management, advertising, or sponsorship fees). Please see <https://www.mpa.gov.sg/maritime-singapore/what-maritime-singapore-offers/developing-manpower/training@maritimesingapore> for more information on MCF-approved courses.
 - ii. This form, duly completed and signed, must be submitted to the Training Service Provider of the MCF-approved course ("**Training Service Provider**") **BEFORE** the commencement of the course.
 - iii. Course attendees must be Singaporean Citizens or Singapore Permanent Residents;
 - iv. Course attendees may be self-sponsored ("**Self-Sponsors**") or employees of sponsoring business entities registered or incorporated in Singapore ("**Corporate Sponsors**");
 - v. Course attendees who are Public Officers must be self-sponsored;
 - vi. Course attendees must not be receiving any other forms of financial assistance administered by other government bodies (in the case of self-sponsored Public Officers, this includes all types of staff benefits received) for the course, with the exception of SkillsFuture Credit or SkillsFuture Enterprise Credit (SFEC)²;
 - vii. Course attendees must not have previously applied for funding for the same course.
 - viii. Course attendees must attain at least 75% attendance for the course, or in the case of an E-learning course, complete all modules and pass the assessment for the E-learning course.

² Course attendees may apply for SkillsFuture Credit (for self-sponsored individuals) or SkillsFuture Enterprise Credit (SFEC) (for eligible businesses) on the nett amount after applying the MCF subsidy.