

# DIGITAL BUNKERING

@ SINGAPORE

## Pre-delivery

- Safety Checklist
- Bunker Requisition Form
- Mass Flow Meter Seals Checklist
- Mass Flow Meter Reading Record (start of delivery)

**1.** **Cargo Officer (CO)** logs into digital bunkering system using ID/Password or Local Authenticator on **CO's tablet**.

**2.** CO selects job and fills up the above forms and uploads the **Certificate of Quality (COQ)**.

**3.** CO reviews, signs and stamps all pre-delivery forms using **CO's tablet**.

Default

**4.** Chief Engineer (CE) (and Surveyor, if engaged) uses login details from email sent by **digital bunkering system** to log in using **onboard computer/device**.

Alternative

**4.** Chief Engineer (CE) (and Surveyor, if engaged) uses PIN, OTP or Local Authenticator to log in using **CO's tablet**.

**5.** CE\* fills up relevant information in all pre-delivery forms using **onboard computer/device OR CO's tablet**.

**6.** CE\* reviews and verifies each document to ensure that all information is correct. CE\* signs and stamps all pre-delivery forms electronically using **onboard computer/device OR CO's tablet**.

\*And Surveyor (if engaged)

The above is a general guide and may differ slightly across the whitelisted applications

For more enquiries you may contact [digitalBunker@mpa.gov.sg](mailto:digitalBunker@mpa.gov.sg) or call our hotline 1800 272 7777

# DIGITAL BUNKERING

@ SINGAPORE

## Post-delivery

- Mass Flow Meter Seals Checklist
- Bunker Metering Ticket
- Mass Flow Meter Reading Record (end of delivery)
- Bunker Delivery Note
- Additional forms

1. **Cargo Officer (CO)** fills up the above forms and uploads the **Bunker Metering Ticket**.
2. CO reviews, signs and stamps all post-delivery forms using CO's tablet.
3. **Chief Engineer (CE) (and Surveyor, if engaged)** uses login details from email sent by **digital bunkering system** to log in using **onboard computer/device**.
4. CE\* fills up relevant information in all post-delivery forms using **onboard computer/device OR CO's tablet**.
5. CE\* reviews and verifies each document to ensure that all information is correct. CE\* signs and stamps all post-delivery forms electronically using **onboard computer/device OR CO's tablet**.
6. CO reviews, generates and submits final digital bunkering documents using the digital bunkering system.
7. Finalised digital documents will be sent out to key stakeholders (including MPA)

\*And Surveyor (if engaged)

Receiving vessel to receive completed digital bunkering documents (including Electronic Bunker Delivery Note (eBDN)) by email if internet is available and a printed hardcopy eBDN can also be obtained upon request from the bunker barge if internet is unavailable.

 The above is a general guide and may differ slightly across the whitelisted applications

For more enquiries you may contact [digitalBunker@mpa.gov.sg](mailto:digitalBunker@mpa.gov.sg) or call our hotline 1800 272 7777