

# GUIDE TO THE REGISTRATION OF SHIPS IN SINGAPORE

## 1 PREREQUISITES FOR REGISTRATION

1.1 Only the following persons may be registered as owners of Singapore vessels:

- .1 citizens / permanent residents (PRs) of Singapore; and
- .2 companies incorporated in Singapore.

1.2 A vessel may be registered under the ownership of a foreign, or a locally owned, Singapore incorporated company.

- .1 A foreign owned company is a company incorporated in Singapore in which more than 50% of its equity is owned by non-citizens of Singapore;
- .2 A locally owned company is a company incorporated in Singapore in which more than 50% of its equity is owned by citizens of Singapore, or by another local owned company;
- .3 The foreign or locally owned company must have a paid-up capital of a minimum sum of S\$50,000.

1.3 A vessel owned by a foreign owned company may be registered under the following conditions:

- .1 The company must have a minimum paid-up capital of S\$50,000; and
- .2 The vessel must be at least 1,600 GT and be self-propelled.

1.4 Notwithstanding the minimum paid-up capital requirements, the Registrar may in his discretion, waive them PROVIDED that the company and/or its related corporation(s) have registered, applied to register, or have informed the Registrar that they will apply to register:

- (i) 1 ship at least 40,000 NT;
- (ii) 2 ships aggregate tonnage 40,000 NT;
- (ii) 3 ships aggregate tonnage 30,000 NT;
- (iii) 4 ships aggregate tonnage 20,000 NT; or
- (iv) 5 ships of any aggregate tonnage

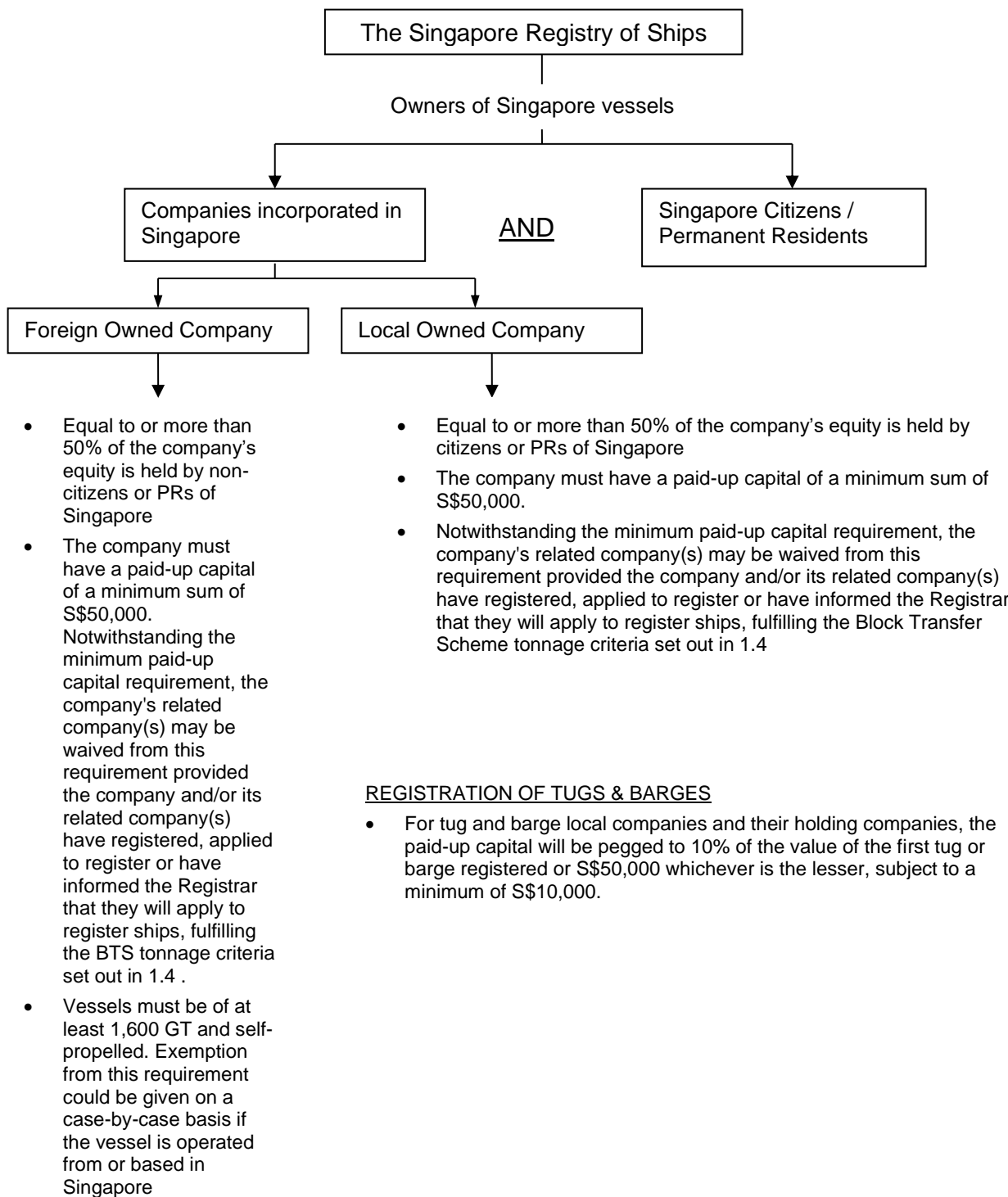
1.5 An exemption from the requirement in paragraph 1.3.2 above, may be granted by the Registrar in his absolute discretion on a case by case basis, if the vessel is operated from or based in Singapore. Owners must apply to the Registrar for this exemption.

1.6 A vessel owned by a locally owned company may be registered if the company satisfies the requirement in paragraph 1.3.1 above.

1.7 For tug and barge owning local companies and their holding companies, the paid-up capital will be pegged to 10% of the value of the first tug or barge registered or S\$50,000 whichever is the lesser, subject to a minimum of S\$10,000.

1.8 Generally, ships that are 17 years and less would be considered for registration. **The age here takes reference from the year the ship's keel was laid.**

**A SUMMARY OF THE PREREQUISITES FOR REGISTRATION**



## 2 REGISTRATION IN GENERAL

2.1 To apply for an ordinary registration, please write into the Registrar of Ships to get:

- Approval for vessel's name (owners must indicate their intention if they want to reserve certain names for use by their vessels. They should provide the Registry with the name of the replacement vessel where applicable. See para 2.1.2).
- Vessel's official number and call sign / signal letters (see para. 2.1.5).

### VESSEL'S NAME

.1 Every name to be used for a Singapore vessel must be approved by the Authority. This is applicable even if there is no change in the name of the vessel from its previous registry. Names with the prefixes SB, SC, SP, ST, SR, SZ, SZH, SF, SMF and names which may create confusion cannot be reserved. Owners should apply for the vessel's name at least 2 weeks in advance to avoid delay and any inconvenience should the name be unavailable. More than one name may be submitted for approval but the order of preference must be clearly indicated. An approved name is valid for a period of one year.

### RESERVATION OF VESSEL'S NAME

.2 The existing name of a Singapore vessel may be reserved by its owner for a period of 10 years for use by a replacement vessel.

### CHANGING A VESSEL'S NAME

.3 To change the name of a vessel which is already registered (or going to be registered as a Singapore vessel), approval must be sought from the Registrar. Upon approval of the new name, the Registry will issue a replacement Certificate of Registry and the carving and marking note. The note must be certified by the vessel's classification society and returned to the Registry via email ([marine@mpa.gov.sg](mailto:marine@mpa.gov.sg)) within 30 days.

.4 A fee of S\$26.00 will be charged for the approval of a change in a vessel's name.

### CALL SIGN / SIGNAL LETTERS

.5 When applying, owners should state clearly the gross tonnage of the vessel.

.6 When the call signs/signal letters have been issued, owners should then apply to the Info-communications Media Development Authority (IMDA) for a licence to operate the ship board radio station (apply via GoBusiness Licensing portal <https://www.gobusiness.gov.sg/licences>). Vessels equipped with GMDSS are required to obtain the Maritime Mobile Service Identity (MMSI) number from the International Mobile Services Department, Singapore Telecommunications Limited (email address: [g-satprovide@singtel.com](mailto:g-satprovide@singtel.com)).

Note: Paragraphs 2.1.5 and 2.1.6 are not applicable if there is no requirement for the vessel to be fitted with any radio station.

2.2 Submit the relevant documents as stated in the provisional and permanent registration sections (paras. 3 and 4).

2.3 **List of incentive schemes** Please inform MPA at the point of registration on the incentive schemes which you intend to make application for.

### .1 BLOCK TRANSFER SCHEME (BTS)

.1 The BTS gives an 80% discount over the initial registration fee (IRF) to shipowners who register their ships fulfilling the BTS criteria. Under the BTS, the vessel would be registered at the rate of **\$0.50 per NT** subject to a minimum of \$1,250 for 2,500 NT and maximum of \$20,000 for 40,000 NT.

- .2 The Block Transfer Scheme (BTS) applies to owners registering vessels, within a period of 12 months from the first approval of the BTS date, subject to satisfying the following criteria:

Qualifying Conditions for the Block Transfer Scheme

- . Applicable only for owners registering:
- 1 ship at least 40,000NT
  - 2 ships aggregating at least 40,000NT
  - 3 ships aggregating at least 30,000NT
  - 4 ships aggregating at least 20,000NT
  - 5 ships of any aggregating tonnage
- .3 To apply for the BTS, owners are required to complete the BTS application form which can be downloaded from MPA corporate website ([www.mpa.gov.sg](http://www.mpa.gov.sg) – Quick Links – Shipping Forms – BTS) and clearly state the total number of vessels, each vessel's net tonnage and their approximate date of registration. The duly completed form is to be submitted to the Ship Registry prior to the registration of the first vessel to [marine@mpa.gov.sg](mailto:marine@mpa.gov.sg)

.2 **GREEN SHIP PROGRAMME (GSP)**

- .1 The programme encourages Singapore-flagged ships to reduce carbon emissions. Qualifying Singapore-flagged ships can enjoy a reduction of Initial Registration Fees and a rebate on Annual Tonnage Tax as indicated in table below.

Criteria*	Types of incentives and % reduction/rebate given	
	Initial Registration Fee	Annual Tonnage Tax
Adoption of zero-carbon fuelled engine	100%	100%
Adoption of engine capable of using low-carbon fuels (i.e. (bio)-LNG, (bio)-methanol, (bio)-ethanol)	75%	50%
EEDI reduction exceeds the IMO Phase 3 EEDI requirement by 10% or more	50%	20%

\*For vessels that can satisfy more than one criteria, the higher discount will apply

- .2 To qualify for the GSP under the EEDI criterion, the ship owner has to submit a copy of the International Energy Efficiency (IEE) Certificate along with its supplement that the attained EEDI of the ship exceeds IMO's EEDI Phase 3 requirements by 10% for that particular ship type and size at the time when the above financial incentives are to be applied.
- .3 To qualify for the GSP relating to the use of zero- and low-carbon fuels on Singapore-flagged ships, please submit the International Air Pollution

Prevention (IAPP) Certificate as well as the Engine International Air Pollution Prevention (EIAPP) Certificate with its accompanying supplements and any other relevant supporting documents.

- .4 Submissions can be made via email to marine@mpa.gov.sg. For more details, please refer to Shipping Circular No. 7 of 2022.

### .3 **ANNUAL ADMINISTRATIVE FEE (AAF) SCHEME**

- .1 The AAF scheme provides an alternative payment mode option applicable to all Singapore-registered owners for registration and crewing-related services. The AAF scheme is a tiered fees based on size of ship (see summary table below).
- .2 In addition, for tankers, owners can sign up for the optional Tanker Endorsement (TE) at an additional flat fee of \$120 per ship (irrespective of the ship size). This will be on top of the AAF tiered fees.

Tier Fees	Size	Price
Tier 1	0 – 299 GT	\$120
Tier 2	300 – 2,000 GT	\$300
Tier 3	Above 2,000 GT	\$600
Tanker Endorsement Fee (TEF)		\$120

- .3 For more details on the AAF scheme and the application form, please refer to Shipping Circular No. 11 of 2017.

## 2.4 Pay the **Initial Registration Fee (IRF)** and **Annual Tonnage Tax (ATT)**:

### **FEES FOR ORDINARY REGISTRATION**

- .1 **S\$2.50** per Net Ton (NT) subject to a minimum of S\$1,250 (500 NT) and a maximum of S\$50,000 (20,000 NT). The **discounted IRF fees** based on the different GSP incentive schemes are as reflected in the summary table below:

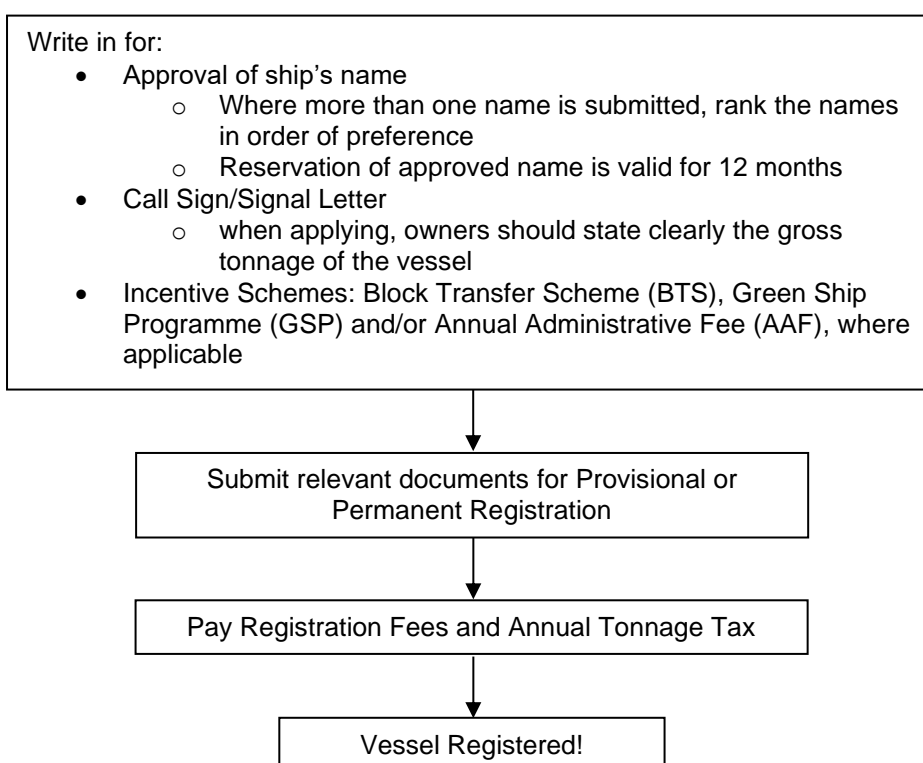
	IRF Rate (S\$/NT)	Minimum Amount (S\$)	Maximum Amount (S\$)
Normal Registration	2.5	1,250	50,000
BTS	0.5	1,250	20,000
Normal Registration + Green Ship (EEDI)	1.25	625	25,000
Normal Registration + Green Ship (low-carbon fuels)	0.625	312.50	12,500
Normal Registration + Green Ship (zero-carbon fuels)	0	0	0
BTS + Green Ship (EEDI)	0.25	625	10,000
BTS + Green Ship (low-carbon)	0.125	312.50	5,000
BTS + Green Ship (zero-carbon)	0	0	0

## **ANNUAL TONNAGE TAX**

- .5 S\$0.20 per Net Ton (NT) subject to a minimum of S\$100 (500 NT) and a maximum of S\$10,000 (50,000 NT). The **discounted ATT fees** based on the GSP incentive schemes are as reflected in the summary table below:

	<b>ATT Rate (S\$/NT)</b>	<b>Minimum Amount (S\$)</b>	<b>Maximum Amount (S\$)</b>
Normal Registration	0.2	100	10,000
Normal Registration + Green Ship (EEDI)	0.16	80	8,000
Normal Registration + Green Ship (low-carbon fuels)	0.10	50	5,000
Normal Registration + Green Ship (zero-carbon fuels)	0	0	0

## **SUMMARY OF THE PROCEDURE FOR ORDINARY REGISTRATION**



### **3 PROVISIONAL REGISTRATION**

3.1 A vessel may be provisionally registered. The Provisional Certificate is valid for a maximum period of one year. The vessel must be transferred to the permanent register before the end of this period. The transfer will be effected when all the outstanding documents for permanent registration are submitted. No fee is charged for this transfer.

3.2 Documents to be submitted for Provisional Registration are:

.1 **The Application Form**

- .1 Registration is to be made online via the MPA digitalPort@SG portal (<https://digitalport.mpa.gov.sg>) with all supporting documents attached in the online Application Form
- .2 In addition to the online Application Form, as required by the Act, the original Application Form is required to be signed either by the Director of the owning company, the Secretary or the Director's appointed agent and

signed in electronic format with secured electronic signature or on hardcopy with wet ink. Original Application Form signed in wet ink is required to be submitted to the Ship Registry as soon as practically possible. For Application Form with secured electronic signature, please email to the Ship Registry Department at marine@mpa.gov.sg.

- .3 The declaration must be made on or after the date of acquiring legal title to the vessel, before the Commissioner for Oaths or any person authorised to take or receive a declaration by any laws in force in Singapore. Prior arrangements with MPA-appointed Commissioner for Oaths can be made and can be conducted via videoconferencing.
  - .4 Where an application is made for a post-dated Certificate of Registry, the completed and signed Application Form must be submitted before the issuance of the certificate. The declarant(s) must be present to attest his/her signature(s) and date the declaration before the Commissioner for Oaths or any person authorised to take or receive a declaration by any laws in force in Singapore. Prior arrangements with MPA-appointed Commissioner for Oaths can be made and can be conducted via videoconferencing.
- .2 Business Profile report of the company's particulars from the Accounting and Corporate Regulatory Authority (ACRA)
- .1 Where the owner is a body incorporated in Singapore, the Application Form must be accompanied by either one of the following documents:
    - a) A computer printout on the company from the ACRA's Instant Information Service, accompanied by a "Certificate of Production of Statement by Computer". Owners can apply for a Business Profile computer report directly from ACRA's website; OR
    - b) Business Profile certified copies of the following:-
      - i. Certificate of Incorporation; and
      - ii. Return giving particulars of directors, managers and secretaries (the latest annual return or Form 49); and
      - iii. Return of allotment of shares (the latest annual return or Form 24); AND
    - c) ACRA profile(s) must be dated no earlier than 3 calendar months before the provisional registration date.
  - .2 The **owner must notify the Registrar of any change in the particulars** within 30 days' of the change. **Appropriate documentary evidence must accompany all such notifications.**
  - .3 Information on the companies which directly or indirectly own shares in the owning company will generally be required only to the extent necessary to establish whether the owning company is local or foreign owned.
  - .4 Owners are assured that the information from 3.2.2.3 other than the name and address of the company will be kept strictly confidential.
- .3 Appointment of Agent (where required)
- .1 The Agent here is referring to the person authorised by the Director of the owning company to make the ship registration declaration on his behalf. The Appointment of Agent Form is to be signed by two Directors or a Director and a Secretary or a Director in the presence of a witness. A scanned copy of the completed Appointment of Agent Form should be emailed to the Ship Registry Department at marine@mpa.gov.sg.
  - .2 Individual owners may also appoint an agent. Similar arrangements in paragraph 3.1 apply.

#### .4 Appointment of Manager

- .1 Owners must appoint a manager whose residence is in Singapore. An individual owner may appoint himself as the manager. The manager will be responsible for all matters related to vessel registration and crew manning including the day-to-day correspondences, billings and annual tonnage tax with the Ship Registry Department and the Seafarers Management Department.
- .2 A corporate owner may appoint a person in the company to be the vessel's manager. If a company is appointed as the vessel's manager instead, the name of the person in the company with the ultimate responsibility for the vessel and his status in the company must be clearly indicated.
- .3 All communications relating to the vessel will be directed to the manager.
- .4 If there is any change in the manager, a new appointment of manager form has to be raised via the MPA digitalPort@SG portal within 7 days of the change.

#### .5 Evidence of Ownership

- .1 To kick start the registration process, for newbuilds, we allow a copy of the Builder Certificate (BC) or provisional BC to be submitted first.  
  
For reflag vessels, a copy of the Bill of Sale (BoS) or provisional BoS with watermark across that reads '*for provisional registration*' can be accepted. For reflag vessel without change of owner, a closed transcript of its former registry or any other similar document showing ownership is required. If there are any intervening changes of ownership, all the intermediate BoS must also be submitted. There must be continuity of title.
- .2 Original BC or BoS executed overseas must be notarised and Singapore legalised/apostilled<sup>1</sup> in the country of execution. The document can be attested or apostilled before the Singapore consulate-general in the country of execution in lieu of notarisation subject to the consular's requirements. Where there is no Singapore consulate office, the document can be apostilled.
- .3 Original BC or BoS with notarisation and legalisation/apostillation is required for provisional registration but if it is not in time to be submitted, the owner is to provide an undertaking to submit it within 2 weeks after the date of provisional registration. This will not apply if the provisional BC or BoS with watermark is used. The original or permanent BC or BoS (without the watermark) duly notarised and legalised/apostilled is to be submitted 30 days after vessel is registered for sighting and/or endorsement. The document will be returned after sighting.

#### .6 Value of the Vessel

- .1 To provide the value of the vessel in Singapore dollars in the ship registration online form. The owner may use the value, reflected in documents submitted such as the Bill of Sale but in Singapore dollars.

#### .7 Tonnage Certificate

- .1 All vessels must have their tonnages determined in accordance with the provisions of the Merchant Shipping (Tonnage) Regulations (which gives effect to the International Convention on Tonnage Measurement of Ships, 1969 (TM 69)).

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<sup>1</sup> The Apostille Convention entered into force for Singapore on 16 September 2021. All Contracting Parties are obliged to accept apostilles as sufficient to verifying the origin of the underlying document. The Registrar will accept apostilles in place of legalisation for incoming foreign public documents from the Contracting Parties of the Apostille Convention. For foreign public documents executed from non-Contracting Parties, legalisation is still required, where applicable.



A tonnage certificate may be issued by any of the classification societies authorised by MPA to do so.

.2 For the purpose of Re-flagging or Bareboat Registration, a TM 69 Tonnage Certificate issued by the Government of a contracting state to TM 69 may be accepted for provisional registration only. The vessel must have its tonnage certificate re-issued by one of the authorised classification societies within one month after provisional registration or before expiry of the provisional Certificate of Registry. Should there be any difference in the net tonnage, the registration fee and the annual tonnage tax will be adjusted accordingly.

.3 The tonnage of a Singapore vessel may not be re-determined except in accordance with the provisions of the Regulations mentioned above and registration anew may be required. If the intention is to convert or modify the vessel after registration before it is put into service, it should be clearly stated during provisional registration application that the tonnage given is an interim figure.

.4 In the case of a new construction, an interim tonnage certificate or statement from the recognised classification societies issued by one of the authorised classification societies is required.

.8 Class Certificate

.1 A copy of the vessel's classification certificate issued by one of the authorised classification societies may be accepted as evidence of seaworthiness. In the case of a new vessel, an interim class certificate or statement of entry is required. For an existing vessel, a class maintenance statement or certificate is required.

3.3 Upon satisfying the requirements stated under para. 3.2, the Certificate of Registry and a Carving and Marking Note will be issued. The note has to be certified by a surveyor from the MPA's Shipping Division or one of the authorised classification societies and returned to the Registry via email ([marine@mpa.gov.sg](mailto:marine@mpa.gov.sg)) within 30 days of its issue.

**CHECKLIST – DOCUMENTS TO BE SUBMITTED FOR REGISTRATION OF:**

(a) Newbuildings

(b) Ships Transferring to Singapore Flag

*(More information can be found on our website [www.mpa.gov.sg](http://www.mpa.gov.sg) or email us [marine@mpa.gov.sg](mailto:marine@mpa.gov.sg))*

S/N	LIST OF DOCUMENTS FOR PROVISIONAL REGISTRATION
1.	<p><b>Completed Original Application for Registration as a Singapore Ship Form</b></p> <p>a) Form is available at <a href="https://digitalport.mpa.gov.sg">https://digitalport.mpa.gov.sg</a>.</p> <p>b) The form can be in an electronic format with secured electronic signature or in wet ink. Original Form signed in wet ink is to be submitted to the Ship Registry as soon as practically possible. Form with secured electronic signature to be emailed to <a href="mailto:marine@mpa.gov.sg">marine@mpa.gov.sg</a>.</p>
2.	<p><b>Completed Copy of Appointment of Agent Form</b></p> <p>a) Applicable if the Declarant of the Application Form (Item 1) is not the Director/Secretary of the owning company.</p>
3.	<p><b>Completed Appointment of Manager Form</b></p>
4.	<p><b>Owner Particulars</b></p> <p>a) Printout of company business profile from the Accounting and Corporate Regulatory Authority (ACRA) or equivalent, showing the required minimum paid-up capital.</p> <p>b) If the shareholding company is Singapore-incorporated, its ACRA business profile must also be provided.</p> <p>c) ACRA profile(s) must be dated no earlier than 3 calendar months before provisional registration date.</p>
5.	<p><b>Evidence of Ownership</b></p> <p><b>5.1 Copy of Builder Certificate (BC) for Newbuildings</b></p> <p>a) BC should clearly state particulars of the ship and owner, including owner's full registered address as per ACRA profile. Provisional BC can be accepted.</p> <p>b) The signatory should be at least Director-level or equivalent representative from the shipyard.</p> <p>c) If signatory is an Attorney-In-Fact (or Legal Representative), a copy of the Power of Attorney (POA) or Legal Representative certificate must be provided.</p> <p>d) If the BC and POA is signed by the same person, a Board of Director's Resolution is to be provided</p> <p>e) If there are any intervening changes in ownership, both the BC and Bill of Sale (BoS) must be provided.</p> <p><b>5.2 Copy of Bill of Sale (BoS) for Ships Transferring Flag</b></p> <p>a) BoS should clearly state particulars of the ship, seller and buyer, including buyer's full registered address as per ACRA profile.</p> <p>b) BoS is to be signed by two Directors or a Director and a Secretary. BoS signed by a Director can be accepted but with the presence of a witness. This also applies to entities with a single director. If signatory is an Attorney-In-Fact, a copy of the Power of Attorney (POA) must be provided. If both signatory to BoS and POA is the same person or sole signatory is not an Attorney-In-Fact, a Board of Director's Resolution is to be provided</p> <p>c) If there are any intervening changes in ownership, all the intermediate BoS must also be provided.</p> <p>d) A draft dated BoS with watermark across that reads "for provisional registration" can be accepted, provided an additional supporting undertaking letter/email to submit copy of the dated and signed BoS on the day of delivery, and that if the vessel is not delivered on that day, to inform MPA as soon as practically possible</p> <p><b>5.3 Copy of Transcript from Former Registry for Ships Transferring Flag</b></p> <p>a) Applicable only if there is no change in ownership.</p> <p>b) The date of issuance must not be more than 3 working days before the provisional registration date.</p> <p><b>5.4 Copy of Bill of Sale (BoS) from Sheriff's Court for Ships Transferring Flag</b></p> <p>a) Applicable for arrested ships that are acquired via sheriff's sale.</p> <p>b) In the absence of a BoS, Court Order/Judgement Letter must be provided.</p>
<b>Translation of Documents</b>	
a) If language of any document is not in English, it must be accompanied with an English copy by a certified translator.	
<b>Place of Execution/Notarisation and Legalisation/Apostillation<sup>1</sup> of Documents</b>	
a) Builder Certificate, Bill of Sale and/or Power of Attorney (mentioned in item 5), if executed overseas, must be notarised and Singapore legalised or apostilled. The notarial certificate should confirm the identity of the signatory(ies), his/her ability to bind the Entity and the authenticity of the signature(s). The document can be attested/apostilled before the	

<sup>1</sup> The Apostille Convention entered into force for Singapore on 16 September 2021. All Contracting Parties are obliged to accept apostilles as sufficient to verifying the origin of the underlying document. The Registrar will accept apostilles in place of legalisation for incoming foreign public documents from the Contracting Parties of the Apostille Convention. For foreign public documents executed from non-Contracting Parties, legalisation is still required, where applicable.

	Singapore consulate-general in the country of execution in lieu of notarisation subject to the consular's requirements. Where there is no Singapore consulate office, the document can be apostilled.
b)	If the above documents are executed in Singapore by signatory(ies) acting on behalf of foreign entities and the country of execution is not indicated, a letter or official email from the signatory(ies) confirming that the documents were executed in Singapore or Singapore notarisation of the documents must be provided.
6.	<b>Evidence that Ship is Free from Registered Encumbrances</b>
	<b>6.1 Copy of Clean Transcript from Former Registry</b> a) The date of issuance must not be more than 3 working days before the provisional registration date.
	<b>6.2 Letter of Undertaking from Buyer/Owner that Ship will be Free of Registered Encumbrances</b> a) In the absence of a clean transcript, an undertaking letter from the buyer/owner to confirm that the ship will be free of encumbrances on the day of provisional registration. No mortgage will be registered with the Singapore Registry till then. b) A copy of Clean Transcript or Deletion Certificate from the former Registry must be provided on the day of provisional registration. The original Deletion Certificate which is required for conversion to permanent registration is to be submitted as soon as it is available but before expiry of provisional registration.
	<u>Buyer Undertaking Letter Template</u> <i>[Company Letterhead]</i> <i>The delivery of [Ship Name] (the "Ship") from [Name of Seller and Company Address] to [Name of Buyer and Company Address] is scheduled to take place on/around [DD/MM/YYYY]. Once title to the Ship has been passed to us, the Ship will be registered under the Singapore Flag and a copy of the clean Certificate of Encumbrance/Transcript or Deletion Certificate issued by [Name of Outgoing Registry] will be provided to the Maritime and Port Authority of Singapore on the day of flag change. There are currently no/existing (Note from MPA: buyer/owner to select appropriate mortgage wording) mortgage(s) over the ship under the [Name of Outgoing Registry].</i> <i>In this regard, we hereby undertake to ensure that the Ship will be free of any encumbrances on the day of flag change to Singapore and that no mortgage will be registered with the Singapore Registry of Ships until the clean Certificate of Encumbrance/Transcript or Deletion Certificate issued by [Name of Outgoing Registry] in respect of the Ship is provided to the Maritime and Port Authority of Singapore</i>
7.	<b>Value of Ship in Singapore dollars</b> a) To declare ship's market value in the online ship registration application or via email to marine@mpa.gov.sg The owner may use the value reflected in documents submitted such as the Bill of Sale but in Singapore dollars
8.	<b>Tonnage Certificate</b>
	<b>8.1 Copy of Interim Tonnage Certificate for Newbuildings</b> a) In the absence of an interim Tonnage Certificate, a Statement from Class reflecting the ship type, tonnage (GT and NT) details and dimensions (length, breadth, depth) can be accepted.
	<b>8.2 Copy of Tonnage Certificate Issued under the Former Registry</b>
9.	<b>Class Certificate</b>
	<b>9.1 Copy of Interim Class Certificate for Newbuildings</b> a) In the absence of an interim Class Certificate, a Statement from Class reflecting the ship type, tonnage (GT and NT) details and dimensions (length, breadth, depth) can be accepted.
	<b>9.2 Copy of Class Maintenance Certificate for Ships Transferring Flag</b> a) In the absence of a Class Maintenance Certificate, the Class Certificate under the former registry with a valid survey endorsement can be accepted. b) If there is to be a change in Class, a Statement from the new Class can be accepted. c) If the ship was in lay-up prior to the flag transfer, a Statement from Class can be accepted.

S/N	LIST OF DOCUMENTS FOR PERMANENT REGISTRATION
1.	<p><b>Evidence of Ownership</b></p> <p>a) Original BC, BoS and/or POA duly notarised and Singapore legalised/apostilled if executed overseas must be provided for sighting and endorsement. Documents will be returned after that. The document can be attested/apostilled before the Singapore consulate-general in the country of execution in lieu of notarisation subject to the consular's requirements. Where there is no Singapore consulate office, the document can be apostilled.</p> <p>b) If a provisional BC is used to register vessel, its original permanent BC which the yard will generally issue on the day of delivery, duly notarised and legalised/apostilled if executed overseas must be provided. If the content in the permanent BC is different from the provisional BC submitted at point of provisional registration, please provide an email/letter:</p> <ol style="list-style-type: none"> <li>1) From yard: To explain the reason(s) for issuing the provisional and permanent BC and the difference in in the issue date and/or signatory; or</li> <li>2) From owner: To explain the reason(s) should there are minor changes such as address</li> <li>3) The email account must be from the entity itself and not from third party account</li> </ol>
2.	<p><b>Carving and Marking Note (endorsed by Class)</b></p> <p>a) Submit duly signed scanned copy via email.</p>
3.	<p><b>Original Deletion Certificate (applicable for Ships transferring to Singapore flag)</b></p> <p>a) This document will be kept by MPA's Registry Department.</p>
4.	<p><b>Copy of Full Term Class Certificate</b></p>
5.	<p><b>Copy of Full Term Tonnage Certificate</b></p>
6.	<p><b>Confirmation from owner/manager/ISM manager that the ship has valid Trading Certificates, where applicable:</b></p> <p>a) Cargo Ship Safety Construction Certificate</p> <p>b) Cargo Ship Safety Equipment Certificate (including Form E)</p> <p>c) Cargo Ship Safety Radio Certificate (including Form R)</p> <p>d) 30-Mile Limit Passenger Ship Safety Certificate/Port Limit Passenger Ship Safety Certificate</p> <p>e) Safety Certificate for High Speed Craft</p> <p>f) Mobile Offshore Drilling Unit Safety Certificate</p> <p>g) International Load Line Certificate/Singapore Load Line Certificate</p> <p>h) International Oil Pollution Prevention Certificate and Supplements/Singapore Oil Pollution Prevention Certificate</p> <p>i) International Air Pollution Prevention Certificate and Supplements/Singapore Air Pollution Prevention Certificate</p> <p>j) International Sewage Pollution Prevention Certificate</p> <p>k) Document of Compliance</p> <p>l) Safety Management Certificate</p> <p>m) International Ship Security Certificate</p> <p>n) International Certificate of Fitness for the Carriage of Dangerous Chemicals in Bulk</p> <p>o) International Pollution Prevention Certificate for the Carriage of Noxious Liquid Substances in Bulk</p> <p>p) Crew Accommodation certificate</p>

## 4 PERMANENT REGISTRATION

4.1 In addition to the documents required under para. 3.2, a vessel may be permanently registered or transferred to the permanent registry with the submission of the following documents:

### .1 Evidence of Ownership

- .1 Original Builder Certificate (BC) or Bill of Sale (BoS) is required for new build or reflag vessel, respectively. For reflag vessel without change of owner, to submit a closed transcript of its former registry or any other similar document showing the previous ownership. If there are any intervening changes of ownership, all the intermediate BoS must also be submitted. There must be continuity of titleship.
- .2 Original BC or BoS executed overseas must be notarised and Singapore legalised/apostilled in the country of execution. The document can be attested or apostilled before the Singapore consulate-general in the country of execution in lieu of notarisation subject to the consular's requirements. Where there is no Singapore consulate office, the document can be apostilled. If executor is not a local and documents are executed in Singapore, a letter of confirmation from the executor or notarisation of the documents is required.
- .3 Owners are advised that it is their responsibility to ensure that the original BC or BoS is properly executed and conveys good title to them. The original document of title to ownership must be submitted for sighting and/or endorsement and will be returned.

### .2 Tonnage Certificate

- .1 A copy of the full term Tonnage Certificate issued by one of the authorised classification societies in accordance with the provisions of the Regulations mentioned under para. 3.2.7.1.

### .3 Class Certificate

- .1 A copy of the full-term Classification Certificate issued by one of the authorised classification societies may be accepted as evidence of seaworthiness.

### .4 Statutory Certificate

- .1 When applicable, copies of the vessel's valid statutory certificates such as Passenger Ship Safety, Cargo Ship Safety Construction, Cargo Ship Safety Equipment, Cargo Ship Safety Radiotelegraphy/Radiotelephony, International Load Line/Local Freeboard, International/Singapore Oil Pollution Prevention, Noxious Liquid Substance, Certificate of Fitness, and Thirty Mile/Port Limit Passenger Ship Safety Certificates, Document of Compliance, Safety Management Certificate and International Ship Security (ISS) Certificate etc must be produced. These certificates must be issued by the MPA's Shipping Division or one of the authorised classification societies.

### .5 Evidence of Cancellation of the Former Registry

- .1 This is required in all cases where the vessel has, at any point in time, been registered in another country. The evidence must be in the form of an Original Deletion Certificate. Deletion Certificate from the bareboat/secondary flag registry is also required for a vessel that was bareboat registered.
- .2 A vessel which has been struck off her former registry for non-compliance with mandatory requirements will not be accepted for registration.

### .6 A Certified Carving and Marking Note

- .1 The Carving and Marking Note certified by a surveyor from the MPA's Shipping Division or one of the authorised classification societies must be returned to the Registry via email ([marine@mpa.gov.sg](mailto:marine@mpa.gov.sg)) within 30 days of its issue.

4.2 Upon completion of all the formalities, the vessel will be transferred to the Permanent Register and the Certificate of Registry will be issued. No fee is charged for this transfer.

## 5 REGISTRATION ANEW

5.1 Registration anew is required upon any change of ownership and upon any major alteration to a vessel.

### 5.2 Change of Ownership

- .1 The new owner must meet the requirements as mentioned under Paragraph 1 on the Prerequisites for Registration. The procedure for registration anew is as follows:-
  - .1 Obtain approval for the vessel's name where required (para. 2.1.1);
  - .2 Submit the completed Application Form (para 3.2.1);
  - .3 Submit the following documents:-
    - .a Business Profile report of the company's particulars from ACRA (para. 3.2.2);
    - .b Appointment of Agent where required (para. 3.2.3);
    - .c Appointment of Manager (para 3.2.4)
    - .d Bill of Sale (para. 4.1.1);
    - .e Certified Carving and Marking Note on the change of the vessel's name where applicable.
    - .f Value of vessel in Singapore Dollars (if not stated in the Bill of Sale)
  - .4 Pay:
    - .a The registration anew fee of S\$1.25 per net ton (to the nearest ton) subject to a minimum of S\$1,250.00 (1,000 NT) and a maximum of S\$6,000.00 (4,800 NT) and;
    - .b The annual tonnage tax at S\$0.20 per net ton (to the nearest ton), subject to a minimum of S\$100.00 (500 net tons) and a maximum of S\$10,000.00 (50,000 NT).

### 5.3 Alteration to a Vessel

- .1 Registration anew will be required whenever any alteration is made such as enlarging/downsizing a vessel by jumboisation/de-commissioning which may affect its hull and/or structure as well as measurements such as length, breadth, depth or the dimensions of any closed-in space; whenever there is any alteration in the means of propulsion; or whenever the vessel is so altered as not to correspond with the description in the Certificate of Registry. The advice of the Registrar should be sought in specific instances before the alteration or change is made to the vessel.
- .2 The procedure for registration anew is as follows:-
  - .1 Submit the completed Application Form (para. 3.2.1);
  - .2 Submit the following documents :-
    - .a Appointment of Agent, where required (para. 3.2.3);
    - .b Appointment of Manager (para 3.2.4)
    - .c Tonnage Certificate, where the tonnage is changed (para. 4.1.2);
    - .d Evidence of seaworthiness (para. 11.9);

- .e Certified Carving and Marking Note upon any change to the vessel's name where applicable (para. 4.1.7).

.3 Pay: -

- .a The calculation of fee for registration anew for the alteration to a vessel is as follows:

Whichever is the lower, subject to a minimum of S\$1,250.00, where:

$$\text{Fee} = \$2.50 \times (\text{NT}_a - \text{NT}_o)$$

Or

$$50,000 - \$2.50 \times \text{NT}_o$$

NT<sub>a</sub>= NT after alteration, and  
NT<sub>o</sub>= NT as at previous registration  
(i.e. initial registration or last registration anew).

- .b The annual tonnage tax at S\$0.20 per net ton (to the nearest ton), subject to a minimum of S\$100.00 (500 net tons) and a maximum of S\$10,000.00 (50,000 NT).

5.4 Upon completion of all the formalities, the Certificate of Registry will be issued.

## 6 REGISTRATION OF MORTGAGE

6.1 A mortgage on a vessel may be recorded in the register as soon as the vessel is registered, upon presentation of the instrument of mortgage (in the prescribed form available from the Registry).

6.2 In the case of a provisionally registered vessel where the original document of title to ownership has not been submitted, the mortgage will only be recorded upon confirmation by the mortgagee that they have sighted the original documents.

6.3 Any changes such as the name or address of the mortgagee, transfer or transmit that affect the vessel's mortgage registered with the Registry are to be reported timely.

6.4 A fee is levied for the recording of a mortgage and for a transfer of mortgage. It is charged according to the gross tonnage of the vessel or shares at S\$48 plus S\$1 per 100 gross tons or part thereof. The fees will be subjected to the prevailing GST.

6.5 No fee is charged for a discharge of mortgage.

6.6 Where service to register or discharge a mortgage is required after office hours (Singapore time 8 am to 5.30 pm), **prior arrangement** must be made with the staff of the Ship Registry.

## 7 REGISTRATION OF BILL OF SALE

7.1 Every Bill of Sale for the transfer of a Singapore vessel or any share therein must be produced for registration and will be registered in the order of production if there is more than one Bill of Sale. (para 4.1.3)

7.2 Where the transferee is a person qualified to own a Singapore vessel (para. 1.1), the Bill of Sale must be in the prescribed form. The vessel must be registered anew or its registry closed **within 60 days** of the date on which the Bill of Sale (or the first Bill of Sale if there is more than one Bill of Sale) is registered, **failing which the registry will be closed by operation of the law**. The Bill of Sale will not be recorded if there are subsisting mortgages (unless the mortgagee gives his consent in writing), unpaid fees, outstanding claims of the master or seamen, or any subsisting court order prohibiting any dealing with the vessel.

7.3 Where the transferee is not a person qualified to own a Singapore vessel, registration of the Bill of Sale will result in the closure of the registry. The Bill of Sale will not be recorded if there are subsisting mortgages, unpaid fees, outstanding claims of the master or seamen, or any subsisting court order prohibiting any dealing with the vessel.

7.4 A fee of S\$50.00 is payable for the registration of a Bill of Sale.

## 8 CLOSURE OF REGISTRY

8.1 An owner wishing to close a vessel's registry must ensure that there are no :

- .1 undischarged mortgage;
- .2 court order prohibiting any dealing with the vessel or any share therein;
- .3 outstanding annual tonnage tax or other fees; and
- .4 outstanding claims of the master or seamen.

8.2 The following documents must be submitted:

- .1 a written application via email to [marine@mpa.gov.sg](mailto:marine@mpa.gov.sg) stating the intended port and country of registry, or otherwise, the reason(s) for the closure;
- .2 the original Bill of Sale for recording if a sale is involved (para 4.1.3); and

8.3 Where a Singapore vessel is lost (actual or constructive), burnt or broken up, the owner must **immediately** inform the Registrar.

### **CHECKLIST - DOCUMENTS TO BE SUBMITTED FOR CLOSURE**

	ITEMS	DO YOU HAVE IT?
1.	Written application for closure	
2.	Original Bill of Sale (where applicable)	
3.	CSR Form 2 (with valid DOC, SMC and ISSC) (where applicable)	



## 9 BAREBOAT CHARTER-OUT REGISTRY

9.1 A Singapore vessel may be bareboat chartered-out and registered outside Singapore in the name of the bareboat charterer. The Singapore registry has to be suspended during the charter period. Bareboat charter means the hiring of the vessel for a stipulated period, which gives the charterer possession and control of the vessel, including the right to appoint the master and crew.

9.2 The application for the suspension of the registry of a Singapore vessel must be made by the owner or a person authorised by him. The procedure is as follows:

- .1 Submit the completed Application Form;
- .2 Submit the following documents:
  - .a a copy of the charter-party;
  - .b a certified transcript of the register or similar document showing the bareboat registration of the vessel;
- .3 Pay the required fee of S\$1,250.00.

9.3 If the application is not accompanied by the documents listed under para. 9.2.2 b, the registry may be provisionally suspended. The document must be produced within 60 days of the date of provisional suspension, failing which the provisional suspension will be terminated and cease to have effect.

### CHECKLIST – SUSPENSION OF REGISTRY

	ITEMS	HAVE YOU GOT IT?
1	Completed Application Form	
2	Copy of charter party	
3	Pay required fee of S\$1,250.00	
<b>Vessel provisionally suspended for 60 days</b>		
1	Certified transcript showing bareboat registration of vessel	
<b>Vessel permanently suspended</b>		

9.4 The date of termination of the suspension may be extended upon submitting a renewed application. The procedure is as follows:

- .1 Submit the completed Application Form;
- .2 Submit the following documents:
  - .a a copy of the extension or new charter-party;
  - .b a certified transcript of the register or similar document showing the extended bareboat registration of the vessel;
- .3 Pay the required fee of S\$1,250.00, plus prevailing GST.

9.5 The suspended registry of a Singapore vessel may be reactivated upon application. The procedure is as follows:

- .1 Submit the completed Application Form;
- .2 Submit the following documents:
  - .a the closure certificate or similar document in respect of the bareboat registration of the vessel;
  - .b a statement from the classification society that the class is maintained;
  - .c copies of the valid statutory certificates; alternatively, if vessel is under lay-up, then we will require the lay-up certificate
- .3 Pay the required fee of S\$1,250.00.

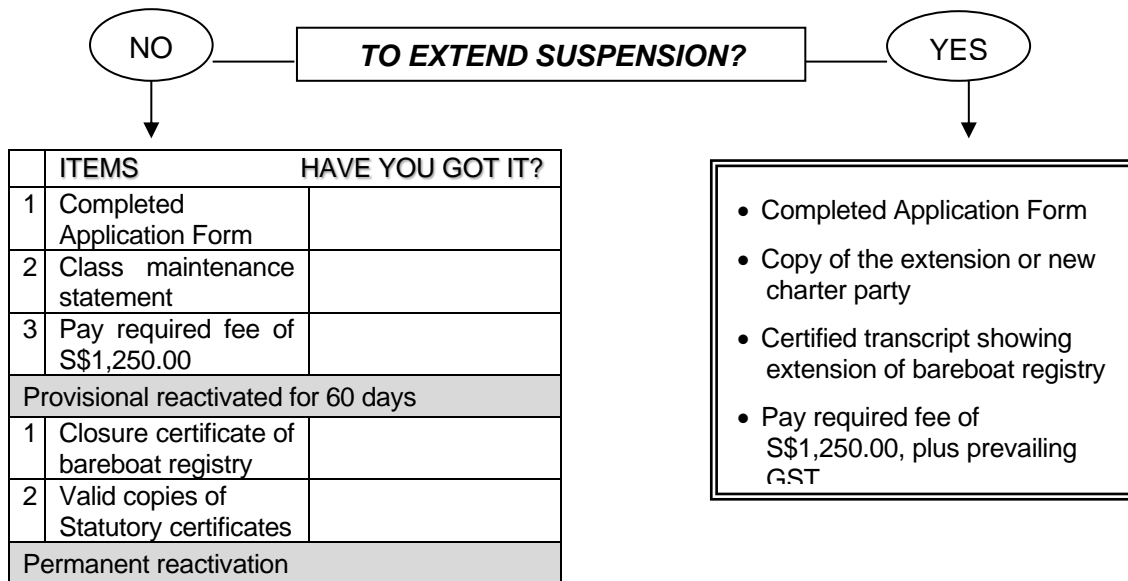
9.6 If the application is not accompanied by the document listed in para. 9.5.2.a and c, the suspension may be provisionally reactivated. If this document is not produced within 60 days of the provisional termination, the provisional reactivation will cease to have effect.

9.7 If no application is made to reactivate the suspended registry of a Singapore vessel within 60 days of the date of termination of the suspension or if the provisional reactivation ceases to have effect, the registry of the vessel will be automatically closed, except for any subsisting mortgages.

9.8 During the suspension period, should there be any changes to the bareboat charterer or ownership structure that affect the existing registered particulars of the vessel in the Singapore registry, they are to be reported timely. Depending on the nature of change, a new suspension certificate and corresponding fee may apply.

**REACTIVATION**

**EXTENSION OF SUSPENSION**



9.9 During the period of suspension of the registry of a Singapore vessel, the provisions of the Merchant Shipping Act and its regulations will cease to apply to the vessel except:

- .1 the provisions relating to mortgages and property in the vessel in Part II of the Act;
- .2 the provisions relating to the vessel's register; and
- .3 the provision relating to the continued payment of the vessel's annual tonnage tax.

## 11 GENERAL INFORMATION

### 11.1 Ownership and shares in a vessel

- .1 Only persons or companies incorporated in Singapore may be registered as the sole or joint owners of a vessel or share therein. Ownership of a fractional part of a vessel will not be registered. Any number of individuals or companies not exceeding 5 may be registered as joint owners of a share or shares.
- 2 The property in a Singapore vessel may be divided into any number of shares and such number may not be changed unless the vessel is registered anew. Owners are advised to divide their vessels into 64 shares unless there are special difficulties.

### 11.2 Priority of mortgages

- .1 If there is more than one subsisting mortgages registered in respect of the same vessel or share, the mortgagees shall, notwithstanding any express, implied or constructive notice, be entitled in priority one over the other according to the date and time of the record of each mortgage in the register book and not according to the date of each mortgage itself.

### 11.3 Certified English translations

- .1 All documents submitted to the Registrar must be in English. If a document is not in English, it must be accompanied by a certified English translation.

### 11.4 Use of Power of Attorney

- .1 A Bill of Sale, a mortgage and a transfer or discharge of mortgage may be executed by a lawfully appointed attorney. A Power of Attorney executed outside Singapore must be notarised and legalised/apostilled. If executor is not a local and documents are executed in Singapore, a letter of confirmation from the executor or notarisation of the documents is required. The original Bill of Sale must be submitted. It will be returned after completion of the transaction. Only for the case of a discharge of mortgage, a certified true copy of the Power of Attorney may be accepted.

### 11.5 Income tax exemption

- .1 Profits derived from the operation of a Singapore vessel are exempt from Singapore income tax. The exemption applies to the income derived from:
  - a) the carriage in international waters of passengers, mails, livestock or goods by sea-going Singapore vessels;
  - b) charter of such ships;
  - c) the use of ship as a dredger, seismic ship or vessel used for offshore oil or gas activity;
  - d) exploration or exploitation of offshore energy/ offshore mineral extractions;
  - e) ancillary activities supporting the offshore activities in (d)
- .2 Enquiries on this matter should be made directly to:

The Commissioner of Inland Revenue  
 Inland Revenue Authority of Singapore  
 55 Newton Road Revenue House  
 Singapore 307987  
 Tel: 1800-356-8622

11.6 Accommodation barges, oil rigs, fishing vessels and hydrofoil

- .1 Accommodation barges, oil rigs, fishing vessels, hydrofoils, fibre glass, and wooden vessels will not be accepted for registration of commercial vessels.

11.7 Authorised Classification Societies

- .1 The following Classification Societies have been authorised to act on behalf of the Government of the Republic of Singapore in the surveys, certification and determination of tonnages of Singapore vessels, and conduct audits and certification with respect to the International Management Code for the Safe Operation of Ships and for Pollution Prevention (ISM Code) : -
  - .1 American Bureau of Shipping
  - .2 Bureau Veritas
  - .3 China Classification Society.
  - .4 DNV
  - .5 Korean Register of Shipping
  - .6 Lloyd's Register of Shipping
  - .7 Nippon Kaiji Kyokai
  - .8 Registro Italiano Navale

11.8 Annual Tonnage Tax

- .1 The annual tonnage tax must be paid at the time of initial registration or registration anew and thereafter every year on or before the anniversary date on which the vessel was registered or registered anew, as the case may be. No refund of the tax will be made if during the year for which the tax has been paid, the registry of the vessel is closed for any reason.

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**During Office Hours**

***For further enquiries relating to Ship Registration, please call our hotline: 1800 272 7777 or (65) 6272 7777 (select option 1, follow by 1)  
Fax: (65) 6375 6231***

**After Office Hours**

***For assistance or services After-Office-Hours related to registration, manning and technical matters for Singapore-registered ships, please call our hotline: 6225 5777 (6-CALL-SRS)  
[Press "1" for FSC, "2" for SMD, "3" for REG]***

***Other matters: For ship security alerts or assistance in incidents, please contact Port Operations Control Centre (POCC) which is 24/7 at 6226 5539***

**Address [including address for posting to MPA and drop-off documents in deposit box]**

**Maritime and Port Authority of Singapore (MPA)  
Registry Department, Shipping Division  
460 Alexandra Road, 21<sup>st</sup> Storey, mTower  
Singapore 119963**

**Relevant Websites and Email Address**

**Website: <https://www.mpa.gov.sg/singapore-registry-of-ships>  
Online Application: <https://digitalport.mpa.gov.sg>  
Email: [marine@mpa.gov.sg](mailto:marine@mpa.gov.sg)**

**Note: This guide is for general reference ONLY. The specific details of registering a vessel on the Singapore Ship Registry are governed by the Merchant Shipping (Registration of Ships) Regulations made under the Merchant Shipping Act (Chap 179).**

## FREQUENTLY ASKED QUESTIONS

### Registration of ships

1. *Can we register a ship under a foreign company not incorporated in Singapore?*

No. Only Singapore Citizens/ Permanent Residents and bodies corporate incorporated in Singapore may register themselves as owners of Singapore ships.

2. *Can we register a ship under a company incorporated in Singapore but with 100% foreign shareholders? If so, can we register a tug if the company has 100% foreign shareholders?*

Yes, a company incorporated in Singapore with 100% foreign shareholder may register a Singapore ship. The ship must be self-propelled and 1,600 GT and above in size. However, owners may apply for an exemption from this regulation if the ship is operated from or based in Singapore.

### Fees for registration of ships

3. *Are we entitled to any discounts?*

Owners may write in to request for consideration under the Block Transfer Scheme when registering:

- 1 ship at least 40,000NT
- 2 ships aggregating at least 40,000NT
- 3 ships aggregating at least 30,000NT
- 4 ships aggregating at least 20,000NT
- 5 ships of any aggregating tonnage

Owners must write in to request for consideration under the Block Transfer Scheme before registering the first ship (applicable for more than 1 ship). Owners should clearly state the total number of vessels, each vessel's NT and the approximate date for each vessel's registration.

### Surveys and Classification Societies

4. *Must the vessel be surveyed by an MPA surveyor prior to its entry into the Singapore registry?*

No. The surveyor of any of the eight classification societies authorised by MPA may survey the vessel.

### Mortgages

5. *How long does it take to register or discharge a mortgage?*

It takes generally three working days for a mortgage to be registered or discharged.

### Tax issues

6. *What are the tax incentives for a Singapore flag vessel?*

Profits derived from the operation of a Singapore vessel are exempt from Singapore income tax. The exemption shall be backdated to the date of provisional registration if the owner has subsequently obtained a permanent Certificate of Registry in respect of the vessel. The exemption applies to the income derived from:

- a) the carriage in international waters of passengers, mails, livestock or goods by sea-going Singapore vessels;
- b) charter of such ships;

- c) the use of ship as a dredger, seismic ship or vessel used for offshore oil or gas activity;
- d) exploration or exploitation of offshore energy/offshore mineral extractions;
- e) ancillary activities supporting the offshore activities in (d)

7. *How can/does the company obtain exemption from payment of the Withholding Tax?*

Withholding tax exemption will, subject to conditions, be extended to qualifying payments made on or after 1 June 2011 in respect of qualifying financing arrangements entered into on or before 31 December 2026 with foreign lenders to finance the purchase or construction of Singapore-flagged vessels.

The company is required to submit a self-declaration form (the "Form") for each financing arrangement obtained to inform the relevant authorities that the qualifying conditions have been met. The Form has to be submitted to the Maritime and Port Authority of Singapore by the 15th of the month following the first relevant payment due date to the non-resident lender. A copy of the Form (which sets out the qualifying conditions for the withholding tax exemption) can be downloaded from: <https://www.mpa.gov.sg/maritime-singapore/what-maritime-singapore-offers/pro-business-environment/support-for-maritime-businesses/withholding-tax-exemption>

## **Crew matters**

8. *Is there any restriction on the nationality of crew working on board?*

There are no nationality restrictions with regard to foreign-going ships and certificates of competency from countries party to STCW. Countries listed in the STCW white list will be recognised.

9. *Does the shipowner need to have a collective agreement with the local unions or ITF?*

Collective Agreements (CAs) form an integral part of protection for seafarers' employment terms. Owners are advised to have CAs with the local maritime unions, Singapore Maritime Officers' Union (SMOU) and Singapore Organisation of Seamen (SOS), who are affiliates of the ITF. SMOU and SOS are the only local maritime unions whose CAs are recognised by the Industrial Arbitration Court of Singapore.

## **Miscellaneous**

10. *What can be done if any of the legal documents that are executed overseas (Builder's Certificate, Bill of Sales, Power of Attorney, Mortgage Forms) cannot be notarised and legalised/apostilled?*

Minimally the documents are to be apostilled if there is no Singapore representative office in that country. Should there be no apostille requirement in that country, owners may write in to explain why these legal documents cannot be notarised and legalised/apostilled. The Registry would grant exemption if the reasons are deemed valid and justified.

11. *What can be done if the owner has lost the original deletion certificate? Can the owner apply for another?*

The Registry would only issue the deletion certificate once. If the original copy has been misplaced, owners may apply for a Transcript of Register of the ship. The fee for a Transcript is S\$14 and subjected to prevailing GST.

<b>Rate of Fees</b>		
Block Transfer Scheme	\$0.50 / NT subject to a min - \$1,250 (2,500 NT) max - \$20,000 (40,000 NT)	
Initial Registration Fees	\$2.50 / NT subject to a min - \$1,250 (500 NT) max - \$50,000 (20,000 NT)	
Annual Tonnage Tax	\$0.20 cents / NT subject to a min - \$100 (500 NT) max - \$10,000 (50,000 NT)	
Registration Anew (Change of Ownership)	\$1.25 / NT subject to a min - \$1,250 (1,000 NT) max - \$6,000 (4,800 NT)	
Registration Anew (Alteration)	\$2.50 x (NT <sub>a</sub> -NT <sub>o</sub> ) Or \$50,000 - \$2.50 x NT <sub>o</sub> . Whichever is the lower, subject to a min \$1,250. NT <sub>a</sub> = NT after alteration, and NT <sub>o</sub> = NT as at previous registration (i.e. initial registration or last registration anew).	
*Transcript / Close Certificate	\$14.00 / vessel	
Deletion Certificate	\$14.00 / vessel	
Approval of Change of Name	\$26.00 / vessel	
Amendment of ship's particular in Register Book and / or Certificate of Registry	\$14.00 / vessel	
*Replacement for Certificate of Registry	\$30.00 / vessel	
*Mortgage, Transfer / Transmission	\$48.00 plus \$1.00 / 100 GT or part thereof	
Recording Bill of Sale	\$50.00 / piece	
Civil Liability Convention (CLC92) Certificate	New / Renewal \$45.00 / vessel	*Replacement \$24.00 / vessel
Bunker Convention Certificate	New / Renewal \$60.00 / vessel	*Replacement \$30.00 / vessel
Wreck Removal Convention Certificate	New / Renewal \$60.00 / vessel	Replacement \$30.00 / vessel
<b>Bareboat Charter Out</b> Suspension/*Extension/Re-activation of registry	\$1,250.00	
Continuous Synopsis Record (CSR)	\$45.00 / vessel	

- NT = Net Tonnage GT = Gross Tonnage
- All fees are in Singapore Dollars
- \*subject to prevailing GST