

**POWERED PLEASURE CRAFT DRIVING LICENCE (PPCDL) AND ADVANCED POWERED PLEASURE CRAFT DRIVING LICENCE (APPCDL) GUIDE**

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## **SECTION 1**

### **1.1 GENERAL**

1.1.1 The Powered Pleasure Driving Licence (PPCDL) is required for driving engine-powered/jet-propelled pleasure craft (with SZ or SZH licence prefixes) of less than 24 metres within the port limits.

1.1.2 The Advanced Powered Pleasure Driving Licence (APPCDL) is required for driving engine-powered/jet-propelled pleasure craft (with SZ or SZH licence prefixes) of 24 metres or more within the port limits.

1.1.3 This licence is a measure to ensure that drivers are equipped with the necessary skills and knowledge to drive and navigate their craft safely within the port waters. The PPCDL and APPCDL also allow the relevant enforcement agencies to easily identify the driver while he is handling a pleasure craft in our port waters.

### **1.2 PPCDL with Lifetime Validity**

1.2.1 From 1 Oct 2005<sup>1</sup>, PPCDL are issued with a lifetime validity and are printed on plastic. Besides being more durable, they have improved security features to prevent tampering and forgery. Replacement of the PPCDL is not required unless it is damaged or lost.

1.2.2 The fee payable is \$20.00. Licensee who prefers a PPCDL with a shorter duration can opt for a 5-year validity at a fee of \$10.00.

1.2.3 The non-lifetime PPCDL must be renewed before its expiry. If the licence is renewed after expiry, the holder is required to retake the PPCDL course conducted by any of the recognised PPCDL centres listed in Appendix 1 or retake the PPCDL examination.

### **1.3 APPCDL with Lifetime Validity**

1.3.1 APPCDL are issued with a lifetime validity and are printed on plastic cards. Replacement of the APPCDL is not required unless it is damaged or lost.

1.3.2 The fee payable is \$20.00.

### **1.4 Reporting Change of Address**

1.4.1 All licence holders are advised to notify OSDC of any change to their residential addresses. All Singapore citizens and permanent residents who have reported a change to their residential address to the Immigration & Checkpoint Authority or any Neighbourhood Police Posts / Police Stations after 1 Mar 2003 are not required to notify MPA again.

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<sup>1</sup> Prior to 1 Oct 2005, the licence fee for 5 years is \$10.00 and if you are 60 years and above, the licence fee for 1 year is \$2.00

## **SECTION 2**

### **2.1 APPLICATION OF A NEW LICENCE (PPCDL)**

2.1.1 In order to qualify for the issuance of a PPCDL by MPA, the applicant must:

- a) be at least 16 years of age;
- b) have successfully completed an approved course in the handling of a powered pleasure craft, conducted at any of the PPCDL Centres<sup>2</sup> approved by MPA;
- c) produce a valid certificate issued by a medical practitioner certifying that he/she has passed a sight test<sup>3</sup> and is not physically handicapped;
- d) successfully completed the PPCDL Examinations conducted by the Singapore Maritime Academy (SMA).

2.1.2 For application of a new PPCDL, submit the following via MARINET at <https://marinet.mpa.gov.sg> **For SingPass holders, please choose 'Individual' and enter SingPass to logon and perform the application. If you do not have SingPass, please choose 'Online Forms' to perform the application.**

- a) copy of result slip of the PPCDL Examination from the Singapore Maritime Academy (SMA);
- b) Identity Card (for Singapore citizens and permanent residents) and Passport/ FIN (for foreigners).
- c) 1 recent passport-sized photograph;

2.1.3 Application for a new PPCDL must be made within **1 year of passing the examination.** Thereafter, applicant has to retake the examination.

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<sup>2</sup> Please refer to Appendix 1 - List of Recognised PPCDL and APPCDL Centres

<sup>3</sup> Please refer to Appendix 2 - Guidance on Sight Standards

## **2.2 APPLICATION OF A NEW LICENCE (APPCDL)**

2.2.1 In order to qualify for the issuance of a APPCDL by MPA, the applicant must:

- a) be at least 18 years of age;
- b) have successfully completed an approved course in the handling of an Advanced Powered pleasure craft, conducted at Singapore Maritime Academy (SMA)<sup>5</sup>;
- c) produce a valid certificate issued by a medical practitioner certifying that he/she has passed a sight test and is not physically handicapped;
- d) successfully completed the APPCDL Examinations conducted by the Singapore Maritime Academy (SMA).

2.2.2 For application of a new APPCDL, submit the following via MARINET at <https://marinet.mpa.gov.sg>. **For SingPass holders, please choose 'Individual' and enter SingPass to logon and perform the application. If you do not have SingPass, please choose 'Online Forms' to perform the application.** Alternatively, you can make the application at MPA's One-Stop Document Centre (OSDC):

- a) copy of result slip of the APPCDL Examination from the Singapore Maritime Academy (SMA);
- b) Identity Card (for Singapore citizens and permanent residents) and Passport/ FIN (for foreigners).
- c) 1 recent passport-sized photograph;

2.2.3 Application for a new APPCDL must be made within **1 year of passing the examination**, if not, the applicant will have to retake the examination.

**2.3** After you have submitted the online application, it will be processed within the next working day. Thereafter you will receive an email alert to make a payment of by NETS, debit or credit cards online. The receipt will serve as a temporary licence while the driving licence card is being manufactured and then posted to your residential address within a further 2 weeks.

**2.4** Foreign pleasure craft driving licences are not convertible to our local licences due to the need for MPA to ensure adequate knowledge of local waters which is done via the PPCDL and APPCDL exams.

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<sup>5</sup> Please refer to Appendix 1 - List of Recognised APPCDL Centre

## **SECTION 3**

### **3.1 RENEWAL OF LICENCE (PPCDL)**

3.1.1 The MPA will inform all current licence holders by post (except those with lifetime validity) on the renewal procedures one month before the expiry. PPCDL holders are responsible to keep track of their licence expiry date. The expiry date is printed on their PPCDL and holders must come forward to MPA's OSDC to renew before the expiry date. Otherwise please refer to paragraph 1.2.3 in this guide on the additional requirements to renew the expired licence.

3.1.2 To renew the licence, PPCDL holders will have to submit the following via MARINET at <https://marinet.mpa.gov.sg>

- a) Identity Card (for Singapore citizens and permanent residents) and Passport/ FIN (for foreigners);
- b) 1 recent passport-sized photograph;
- c) a medical examination report, if applicable.

3.1.3 After you have submitted the online application, it will be processed within the next working day. Thereafter you will receive an email alert to make a payment by NETS, debit or credit cards online. The receipt will serve as a temporary licence while the driving licence card is being manufactured and then posted to your residential address within a further 2 weeks.

### **3.2 PPCDL Holders Who Are Overseas**

3.2.1 A PPCDL holder may authorise a proxy in Singapore to renew the licence on his behalf during his absence. For the renewal of PPCDL, para 1.2.3 is applicable.

## **SECTION 4**

### **4.1 REPLACEMENT OF LICENCE**

4.1.1 For replacement of licence, please submit the following via MARINET at <https://marinet.mpa.gov.sg>

1. a) A Police Report or a Statutory Declaration, if the licence is lost. An online police report can be made at Singapore Police Force website at [www.spf.gov.sg](http://www.spf.gov.sg).
- b) Identity Card (for Singapore citizens and permanent residents) and Passport/ FIN (for foreigners).
- c) 1 recent passport-sized photograph;

4.1.2 After you have submitted the online application, it will be processed within the next working day. Thereafter you will receive an email alert to make a payment by NETS, debit or credit cards online. The receipt will serve as a temporary licence while the driving licence card is being manufactured and then posted to your residential address within a further 2 weeks.

## **SECTION 5**

### **5.1 UPDATE OF PARTICULARS**

5.1.1 For update of holders particulars, please submit the following via MARINET at <https://marinet.mpa.gov.sg>

- a) Identity Card (for Singapore citizens and permanent residents) and Passport/ FIN (for foreigners).
- b) 1 recent passport-sized photograph;

5.1.2 After you have submitted the online application, it will be processed within the next working day. Thereafter you will receive an email alert to the approval of the application and to make a payment by NETS, debit or credit cards online if necessary. The receipt will serve as a temporary licence while the driving licence card is being manufactured. The licence will be posted to your residential address within 2 weeks.

## **SECTION 6**

### **6.1 SUBMISSION OF MEDICAL REPORT**<sup>6</sup>

6.1.1 To maintain the validity of their licences, all licence holders are required to pass a medical examination, commencing from age 65, and once every three years thereafter, that is 65, 68, 71, 74, 77, 80 and so on.

6.1.2 The MPA will inform all current licence holders on the procedure two months before reaching these ages on the submission of an original medical report of fitness, including a sight test to MPA's OSDC.

6.1.3 The medical examination must be conducted by a medical practitioner registered in Singapore and the report issued must not be more than three months before the licence holder's next birthday.

6.1.4 When the medical report is accepted, the licence will continue to remain valid for the next three years until the next prescribed age for a medical examination.

6.1.5 Failure to submit a medical report or an acceptable medical report will result in the licence being no longer valid and the licence must be surrendered to the MPA immediately. It is an offence to drive a powered pleasure craft in port without a valid licence.

6.1.6 The MPA will inform all licence holders on whether the licence will remain valid or they have to be surrendered to MPA, whichever the case may be.

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<sup>6</sup> Please refer to Appendix 4 – Medical Report of Fitness Form

## **APPENDIX 1**

### **LIST OF RECOGNISED PPCDL CENTRES**

<b>Name of Centre</b>	<b>Telephone No</b>	<b>Facsimile No</b>
Changi Sailing Club	65452876	65424235
Marina Country Club	65644866/63856166	63856509
One°15 Marina Club	61003888	63760888
Raffles Marina	68618000	68611020
Republic of Singapore Yacht Club	67689239	67689280
SAF Yacht Club	67583359	67579046
Singapore Police Force Aquatic Club	63767126/63762746	63767118/63767001
Singapore Polytechnic	67721770	67721958
Singapore Powerboat Association	65644866	65644568
Water-Venture (Changi)	65451140	65458897

### **LIST OF RECOGNISED APPCDL CENTRES**

<b>Name of Centre</b>	<b>Telephone No</b>	<b>Facsimile No</b>
Singapore Maritime Academy	67721316	67721958



## **APPENDIX 2 - GUIDANCE ON SIGHT STANDARDS**

The MPA (Pleasure Craft) Regulations require every candidate and all elderly drivers age 65 and above, to produce, among other things, a certificate issued by a medical practitioner<sup>5</sup> certifying that the person has passed a sight test and he is not physically handicapped. Accordingly, the Guidance below has been developed to provide an agreed standard for conducting the sight test.

Distant vision or colour vision tests, or both, may be taken with or without visual aids (spectacles or contact lenses). Applicants who need to use visual aids must meet the necessary standard for both unaided and aided vision given below. Unaided vision should be tested first. Each eye must be tested separately.

### **Visual**

If any irremediable morbid condition of either eye, or the lids of either eye, is present and liable to the risk of aggravation or recurrence, a person should be considered to be unfit. Binocular vision is also necessary. In all cases where visual aids (spectacles or contact lenses) are required for the efficient performance of duties, a spare pair should be available when onboard. Where different visual aids are used for distant and near vision, a spare pair of each should be available.

### **Colour Vision**

Colour vision may be regarded as normal, when using the Ishihara method, if plates 1, 11, 15, 22 and 23 are read correctly.

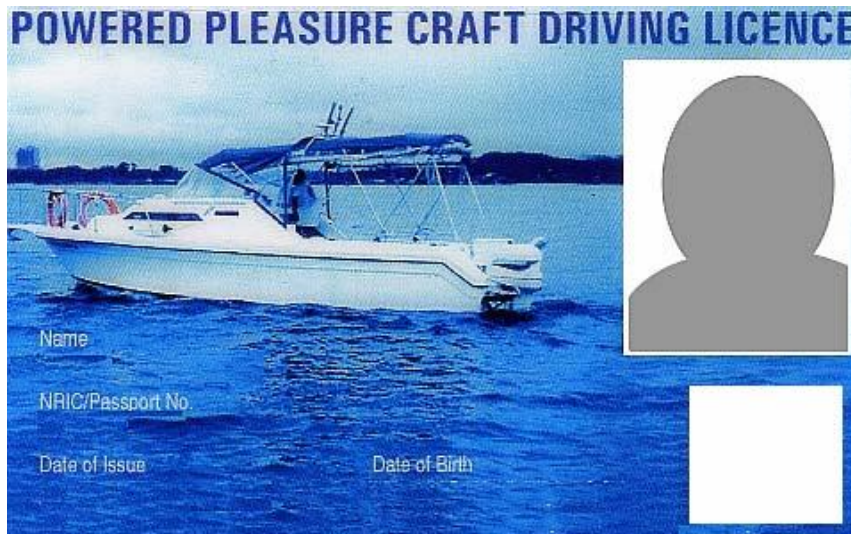
	Distant Vision		Near Vision	Colour Vision
	Better eye	Other eye	Both eyes together - aided or unaided vision	
With or without visual aids	6/6	6/9	A visual acuity is sufficient to carry out duties efficiently	Normal
Unaided vision	6/60	6/60		

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<sup>5</sup> "medical practitioner" means a medical practitioner registered under the Medical Registration Act of Singapore

**APPENDIX 3**

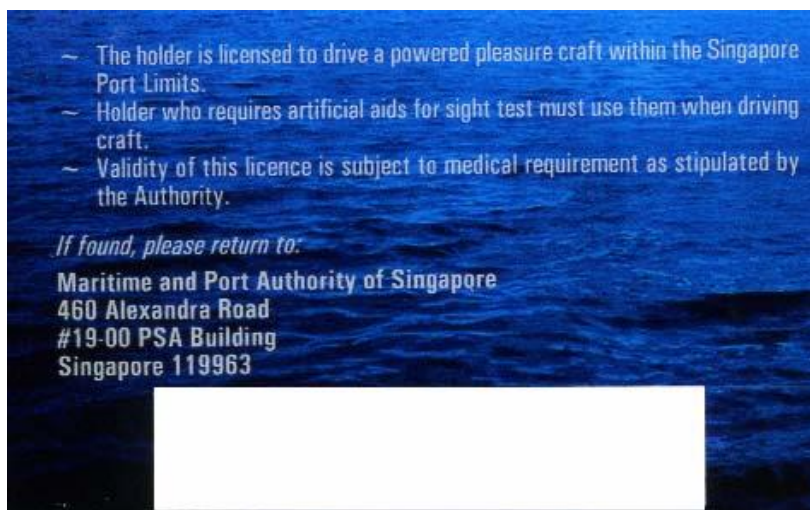
**DESIGN OF PPCDL**



← Photograph

← Security Feature

**FRONT**

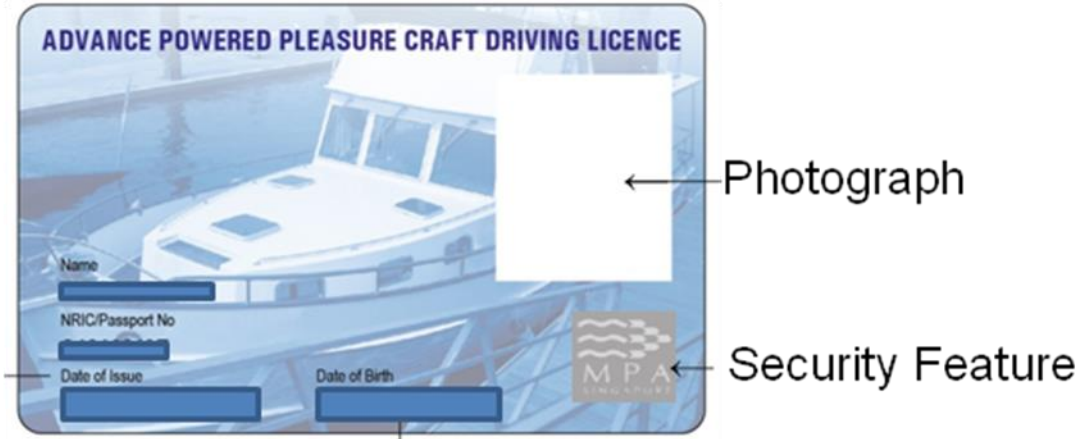


← Security Feature

**BACK**

## DESIGN OF APPCDL

### FRONT



### BACK

1. The holder is licensed to drive all classes of powered pleasure craft including those above or equal to 24m in length within the Singapore Port Limits.
2. Holder who requires artificial aids for sight test must use them when driving craft.
3. Validity of this license is subject to medical requirements as stipulated by the Authority.

If found, please return to:  
**Maritime and Port Authority of  
Singapore**  
460 Alexandra Road  
#19-00 PSA Building  
Singapore 119963



← Security Feature

APPENDIX 4

MEDICAL REPORT OF FITNESS FORM



MEDICAL REPORT FOR HOLDER OF POWERED PLEASURE CRAFT DRIVING LICENCE/ ADVANCED POWERED PLEASURE CRAFT DRIVING LICENCE

Name of Applicant \*Mr/ ~~Mdm~~/ Miss: \_\_\_\_\_.

\*NRIC/ Passport Number: \_\_\_\_\_.

I have examined the aforesaid person and found his/ her colour vision normal and able to read correctly down to **and** including Line 5(6/12).

The person passed the eyesight test \* **with/ without** artificial aids. (u\*Please delete whichever is not applicable)

From the clinical examination, I am of the opinion that the above person **is not** physically handicapped.

\_\_\_\_\_  
Name of Medical Officer  
Stamp of Clinic

\_\_\_\_\_  
Signature of Medical Officer  
Date

For queries, please call 6325 2373 or email to [osdc\\_mpa@mpa.gov.sg](mailto:osdc_mpa@mpa.gov.sg)