



**MARITIME CLUSTER FUND**  
**TRAINING@MARITIME SINGAPORE - SHORT COURSES**  
**APPLICATION FORM FOR TRAINING SERVICE PROVIDERS**

1. Application must be submitted **at least 30 days before the commencement of the training programme** with all the necessary supporting documents. Incomplete submission may result in a delay in the processing time.
2. Training Service Providers must strictly adhere to the terms and conditions of the scheme.
3. Training programme must commence only after the application is approved by MPA.
4. Please submit the completed application form with relevant supporting documents via email ([mcf@mpa.gov.sg](mailto:mcf@mpa.gov.sg))

**Section 1: Information on Training Service Provider (TSP) and Course**

Name of Training Service Provider

Address in Singapore

Business Registration (ACRA) No.

Name of Contact Person

Telephone No.

Email Address of Contact Person

Course Name

Course Duration (*number of days*)

Total Contact Hours

No. of runs per calendar year

Nature of Conduct

- Part-time  
 Full-time

Date of 1<sup>st</sup> run (*dd/mm/yyyy*) :

Is this the first time TSP is running the course in Singapore?

- Yes  No

Estimated Class Size per run

Estimated No. of Singapore Citizens/Permanent Residents per run

Maximum Course Fee (excluding GST, in SGD)

Course would mainly cover topics related to the following areas:

- |  |  |
|--|--|
| <input type="checkbox"/> Ship Finance                                      | <input type="checkbox"/> Port and port services (e.g terminal operations, bunkering) |
| <input type="checkbox"/> Ship Broking                                      | <input type="checkbox"/> Ship operations   |
| <input type="checkbox"/> Ship management, ship agency                      | <input type="checkbox"/> Marine Engineering and Naval Architecture                   |
| <input type="checkbox"/> Marine Insurance                                  | <input type="checkbox"/> Maritime Law/Arbitration                                    |
| <input type="checkbox"/> InfoTech / Data Analytics (please specify): _____ |  |
| <input type="checkbox"/> Green Technology (please specify): _____          |  |
| <input type="checkbox"/> Soft Skills (please specify): _____               |  |
| <input type="checkbox"/> Others (please specify): _____                    |  |

## Section 2: Information on Trainer

If there is more than 1 Trainer for the programme, please attach the required information as supporting documents.

Name of Trainer

Designation/Company

Brief Background of Trainer (*attach CV if available*)

## Section 3: Declaration

1. I declare that the information provided in this application form (including the supporting documents) attached hereto are true, accurate and not misleading, and to the best of my knowledge, I have not wilfully suppressed any material fact.
2. I agree, if it is found that I furnish false or misleading information or use any document that I false or misleading to enable me to qualify or obtain the MCF training grant, that –
  - (a) I may be prosecuted under the Penal Code (Cap. 224); and
  - (b) I will be required to return to the Maritime and Port Authority of Singapore (MPA), any monies received, failing which, the MPA shall have the right to take all necessary action to recover such monies from me.
3. I further undertake to inform the MPA immediately of any changes in the information given in this application form and agree that changes made without prior agreement will render any prior approval invalid.
4. I have read and understood the MCF eligibility criteria for Short Courses listed below, and accept that I have to satisfy all of the requirements listed below, to qualify to receive the MCF training grant.

**To complete this application, please attach the following documents as supporting documents:**

1. **Course Brochure**
2. **Consolidated Participants' Feedback (based on latest run conducted in Singapore)**
3. **Information on Additional Trainer(s) if not provided in Section 2 above**

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Authorised Signatory<sup>1</sup>

Name:

Designation:

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### TRAINING@MARITIMESINGAPORE - SHORT COURSES

#### Eligibility Criteria:

1. Training grant is only provided for MCF-approved courses (please log on to <http://www.mpa.gov.sg/mcf> for information on MCF-approved courses) and **application must be submitted to MPA at least 30 days before the commencement of the course;**
2. Course participants must be Singapore Citizens or Singapore Permanent Residents;
3. Course participants must attain at least 75% attendance at the course; and
4. Course participants and their sponsoring business entities applying for the training grant for this course must not be Public Officers or receiving any other forms of financial training assistance administered by other government bodies, with the exception of SkillsFuture Credit or SkillsFuture Enterprise Credit (SFEC)<sup>2</sup>.

Course participants and business entities must **strictly adhere** to the eligibility criteria stipulated above. MPA reserves the right to reject the application in the event of failure by participants/businesses to comply with the eligibility criteria.

<sup>1</sup> Must be signed by the management (other than the applicant) in the business entity/organization.

<sup>2</sup> May apply for SkillsFuture Credit (for self-sponsored course participants) or SkillsFuture Enterprise Credit (SFEC) (for eligible businesses) on the nett amount after MCF subsidy.