



**MARITIME CLUSTER FUND
 TRAINING@MARITIME SINGAPORE - SHORT COURSES
 REQUEST FOR TOP UP OF FUNDS
 APPLICATION FORM FOR TRAINING SERVICE PROVIDERS**

1. A complete application comprising of this application form accompanied by all the necessary supporting documents for top up must be submitted via email to mcf@mpa.gov.sg **at least 7 working days prior to the commencement of the training programme**. The top up must be approved prior to the commencement of the training programme. Late submissions may be rejected..
2. Training Service Providers must adhere to the terms and conditions of the scheme, which shall be communicated in MPA's approval email notification.

Section 1: Information on Training Programme and Training Service Provider (TSP)

Course Title		
Name of Course Provider		
Course Fee (in SGD)	Approved funding amount	Total no. of Additional Singapore Citizens/ Permanent Residents
Commencement Date of Next Course Run	Name of Contact Person	Email Address: Telephone:

Section 2: Declarations and Undertakings of TSP and Authorised Representative

1. I, the Authorised Representative / we, the TSP declare that the information provided in this application form and the documents submitted herewith are true to the best of the best of my / our knowledge and belief and that I/we have not willfully suppressed any material fact.
2. I/we declare that the TSP has not applied for or received, and will not apply for any other forms of financial assistance administered by any government bodies for this course/programme, nor has the TSP previously applied for funding for the same course/programme.
3. I/we declare that the TSP has complied with all applicable safe distancing and other health measures ("SDMs") set out in legislation, as well as directions, conditions and advisories issued by the Singapore Government and including those issued by the Ministry of Health (available at www.moh.gov.sg).
4. I/we undertake to comply with all applicable SDMs that may subsequently be issued by the Singapore Government and its agencies.
5. I/we undertake to seek MPA's agreement immediately of any changes to the information submitted in this application and acknowledge that changes made without MPA's prior agreement will render any prior approval void.
6. I/we acknowledge that it is an offence to furnish false or misleading information to MPA. In the event that I/we are found to have furnished any false or misleading information or submitted any false declaration or willfully suppressed any material fact, I/we will be required to return to MPA any and all disbursed monies.

Authorised Representative¹
Name:

Designation:

TRAINING@MARITIMESINGAPORE - SHORT COURSES

1. MCF training grants are available for courses approved by MPA for such purpose. Please log on to <http://www.mpa.gov.sg/mcf> for information on MCF-approved courses.
2. TSPs are required to administer training grants awarded to participants for attending their MCF-approved courses, in accordance with MPA's requirements, which shall be communicated in MPA's approval email.
3. Approvals of applications for training grants are granted at MPA's sole discretion. Only applications that meet MPA's eligibility will be considered for approval. Please refer to <https://www.mpa.gov.sg/web/portal/home/maritime-companies/setting-up-in-singapore/developing-manpower/training-maritime-singapore> for information on MPA's eligibility criteria.

¹ Must be signed by an authorised representative of the management in the TSP.