



**MARITIME CLUSTER FUND  
TRAINING@MARITIME SINGAPORE - SHORT COURSES  
APPLICATION FORM**

- This form may take you 5 minutes to complete.

Course Title: \_\_\_\_\_

Course Provider: \_\_\_\_\_

Course Dates: \_\_\_\_\_

Name of Employee/Applicant (as per NRIC)	Designation	SC / PR *	NRIC No.	Course Fee (Excludes GST)

\*Please indicate "SC" if applicant is a Singapore Citizen, "PR" if applicant is Singapore Permanent Resident

Business Entity Name: \_\_\_\_\_

Business Registration (ACRA) No.: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email Address: \_\_\_\_\_  
*(for company-sponsored employees)* *(for company-sponsored employees)*

Tel No.: \_\_\_\_\_  
*(for company-sponsored employees)*

Home or Mobile No.: \_\_\_\_\_ Personal Email Address: \_\_\_\_\_  
*(for self-sponsored applicant)* *(for self-sponsored applicant)*

Home Address: \_\_\_\_\_  
*(for self-sponsored applicant)*

1. **I, the course participant /we, the employer of the course participant DECLARE** that all statements made by me on this form are correct. I/we acknowledge that it is an offence to furnish false or misleading information to MPA.
2. **I/we DECLARE** that I/we have not applied for or received any other forms of financial assistance administered by any government bodies for this course, with the exception of SkillsFuture Credit or SkillsFuture Enterprise Credit (SFEC)<sup>2</sup>.
3. In the event that I/we are found to have furnished any inaccurate or false information or submitted any false declaration or willfully suppressed any material fact, MPA will withdraw its training grant for the course, and I/we will be responsible to pay the Training Service Provider, the full course fees.

\_\_\_\_\_  
Signature<sup>1</sup>  
Name:

Designation:

**Eligibility Criteria:**

**Important notes on eligibility and funding criteria:**

1. Approvals of training grants are granted at MPA's sole discretion.
2. Only applications that meet the following criteria are eligible for approval:
  - i. The training grant is to be used only towards payment of course fees for MCF-approved courses and for no other purposes (including but not limited to payment for any event management, advertising, or sponsorship fees). Please see <http://www.mpa.gov.sg/mcf> for more information on MCF-approved courses.

<sup>1</sup> For company-sponsored employees, this application form must be signed by an authorized representative of the management (other than the course attendee) in the business entity/organisation.

- ii. This form, duly completed and signed, must be submitted to the Training Service Provider of the MCF-approved course ("**Training Service Provider**") **BEFORE** the commencement of the course.
  - iii. Course attendees must be Singaporean Citizens or Singapore Permanent Residents;
  - iv. Course attendees may be self-sponsored ("**Self-Sponsors**") or employees of sponsoring business entities registered or incorporated in Singapore ("**Corporate Sponsor**");
  - v. Course attendees who are Public Officers must be self-sponsored;
  - vi. Course attendees must not be receiving any other forms of financial assistance administered by other government bodies (in the case of self-sponsored Public Officers, this includes all types of staff benefits received) for the course, with the exception of SkillsFuture Credit or SkillsFuture Enterprise Credit (SFEC)<sup>2</sup>;
  - vii. Course attendees must not have previously applied for funding for the same programme.
3. Training grants will be disbursed to successful applicants subject to MPA's terms and conditions for the grant. Training grants will not be disbursed for course participants who do not (i) attain at least 75% attendance of the course, or in the case of an E-learning course, (ii) complete all modules and pass the assessment for the E-learning course.

---

<sup>2</sup> Course attendees may apply for SkillsFuture Credit (for self-sponsored individuals) or SkillsFuture Enterprise Credit (SFEC) (for eligible businesses) on the nett amount after applying the MCF subsidy.