



MARITIME AND PORT AUTHORITY OF SINGAPORE

APPLICATION FOR THE MARITIME ATTACHMENT PROGRAMME (MAP)

- This form may take you 15 minutes to complete.
- You will need the estimated cost of the attachment programme to complete this form.

PLEASE READ ALL THESE INSTRUCTIONS BEFORE COMPLETING THE FORM

1. All blank fields are to be filled in. Please indicate where information is not applicable.
2. Participants and business entities must strictly adhere to the terms and conditions of the MAP – See details at www.mpa.gov.sg/mcf.
3. MAP application must be submitted at least one month before the commencement of training. Attachment training must commence only after the application is approved by MPA.
4. Please submit one copy of the completed application form with supporting documents¹ to :

**The MCF Secretariat
IMC Capability Development Dept
IMC Cluster
Maritime & Port Authority of Singapore
460 Alexandra Road #17-00
PSA Building
Singapore 119963**

ALL INFORMATION PROVIDED WILL BE HELD IN STRICT CONFIDENCE

Name of Sponsoring Company:

¹The required supporting documents are :

- Trainee's curriculum vitae
- Detailed attachment programme (Showing Daily or Weekly Schedule)
- Copy of trainee's passport
- Copy of NRIC (for Singapore Permanent Resident Only)

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APPLICATION FORM FOR THE MARITIME ATTACHMENT PROGRAMME

PART 1 PERSONAL PARTICULARS OF EXECUTIVE NOMINATED FOR ATTACHMENT TRAINING

Name (Write in BLOCK letters) <i>(As appear in NRIC/Passport and underline Surname /Family Name)</i>	Sex	Date of Birth & Age
Residential Address	Tel No. Handphone No. E-mail Address:	
Type of NRIC <i>(please tick box)</i> <input type="checkbox"/> Singapore Pink <input type="checkbox"/> Singapore Blue	NRIC No. / S'pore PR No.	
Highest Educational / Professional Qualification	Institute / Year Achieved	
Designation	No. of Years Working With Sponsoring Business Entity	
Name & Address of Sponsoring Business Entity	Tel No.: Fax No.: Email/URL:	
Nature of Business		
Name and Designation of Contact Person in Sponsoring Business Entity :	Tel No.: Fax No.: Email:	

PART 2 DETAILS OF ATTACHMENT TRAINING

Duration of proposed attachment training (*dd/mm/yy to dd/mm/yy*):

No. of Weeks / Months : _____ Weeks / Months

Which of the following areas of shipping business would be addressed through the attachment training?

- | | |
|---|---|
| <input type="checkbox"/> Ship Finance | <input type="checkbox"/> Port Terminal Management, Planning & Development |
| <input type="checkbox"/> Ship Broking & Chartering | <input type="checkbox"/> Port Economics, Marketing and Pricing |
| <input type="checkbox"/> Marine Insurance | <input type="checkbox"/> Marine Engineering and Naval Architecture |
| <input type="checkbox"/> Maritime Law / Arbitration | <input type="checkbox"/> Ship/Offshore Structure Design & Construction |
| <input type="checkbox"/> Others (<i>please specify</i>) : _____ | |

Please provide a detailed training programme including the following items in a separate sheet :

- a) Objective of attachment training
- b) Training activities involved (Showing Daily or Weekly Schedule)
- c) Targets/goals your company wishes to achieve as a result of the attachment training
- d) Other relevant information

PART 3 DETAILS OF ATTACHMENT BUSINESS ENTITY

Name of Attachment Business Entity :

Nature of Business :

Email / URL:

Address :

Tel No.:

Fax No.:

Name of Contact Person :

Email:

Tel No:

Fax No:

PART 4 SUMMARY OF ESTIMATED COST		
Estimated Cost of Training	Estimated Cost (S\$)	MPA Support (S\$) (For Official Use Only)
Economy Return Airfare		

Please note that MAP trainees shall be required to serve a minimum service / bond period with the sponsoring companies as shown in the following:

Attachment Period

5 working days to < 3 months

3 to 6 months

Service Period

Minimum of 6 months

Bond period of 1 year

PART 5 OTHER RELEVANT INFORMATION
You may wish to indicate any other relevant information, which will help you in your application.

PART 6 DECLARATION	
1. I declare that the information provided in this application and sheets attached hereto are true to the best of my knowledge and belief and that I have not wilfully suppressed any material fact. 2. I also understand that if after approval of the application, it is found that I have made a false declaration or wilfully suppressed material facts, the monies awarded will be recovered. 3. I further undertake to inform the Maritime and Port Authority of Singapore immediately of any changes in the information given in this application.	
Signature¹	Business Stamp
Name	
Designation	
Contact No.	
Date	

¹ Must be signed by a senior executive other than the applicant, unless he/she is the CEO or an officer holding an equivalent position in the business entity/organisation.



DOCUMENTS CHECKLIST
Application for the Maritime Attachment Programme (MAP)

1. Documents to be submitted during application	Check Box	REMARKS
(a) MAP Application Form	<input type="checkbox"/>	
(b) Trainee's resume	<input type="checkbox"/>	
(c) Attachment training plan and schedule	<input type="checkbox"/>	
(d) A copy of the trainee's passport and NRIC (page of passport with photo and passport number)	<input type="checkbox"/>	
2. Documents to be submitted after the application has been approved (MPA will provide the format of the following documents)		
(e) Letter of undertaking from the trainee to the sponsoring company to serve a minimum service period of 6 months with the company	<input type="checkbox"/>	For less than 3 months
(f) Letter of undertaking from the trainee to the sponsoring company to serve a one-year bond with the company	<input type="checkbox"/>	For 3 to 6 months
(g) Letter of undertaking from the sponsoring company to pay the liquidated damages to MPA in the event that the trainee breaks the bond	<input type="checkbox"/>	For 3 to 6 months
2. Documents to be submitted one month after the completion of the attachment programme		
(h) Attachment report	<input type="checkbox"/>	
(i) A copy of the trainee's passport entry/exit endorsement	<input type="checkbox"/>	
(j) Original invoice for the economy air ticket	<input type="checkbox"/>	